



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.
MISSION: To provide effective operations of the city through collaboration of members, management and staff.

INFRASTRUCTURE COMMITTEE

**City Hall
Hamilton**

Dear Members:

There will be a meeting of the Infrastructure Committee of the Corporation of Hamilton on Wednesday 21 November 2018 at 10:00 am to consider the following:

A G E N D A

1. **Confirmation of Notice**
2. **Role of the Chairman**
3. **Open Meeting**
4. **Apologies**
5. **Public Participation/Presentation:**
6. **Correspondence:**
 - (i) Letter from Mr Irvin L Hendrickson Sr. Request to purchase COH land at 16 Union Street, Pembroke, as per the COH's Notice of Encroachment letter dated 3 July 2017.
 - (ii) Court Street Signatures from Mr Harold Smith - initially presented at the Residents Advisory Committee Meeting on 4 October 2018.
 - (iii) Letter from Mr Michael W. Branco of Innovation House. Request to rent dedicated parking spot(s) at 46 Reid Street.
 - (iv) C.A. Smith Dedication and Memorial Tribute on 18 May 2019. Request to waive rental fees. **(Event Project Manager)**

7. **Minutes of Previous Meeting dated 10 October 2018**

8. **Matters arising out of the Minutes dated 10 October 2018:**

- (i) Approach HSBC and the new owner of the building to ask if they would consider contributing to the entire project of the proposed new layout of the area. **(City Engineer)**
- (ii) Circulate the three (3) draft documents to the Infrastructure Committee with a view to making a recommendation at the next meeting in relation to Disability Parking. **(City Engineer)**
- (iii) Scan and email the MOU from the Bermuda Police Service to the Infrastructure Committee. **(City Engineer)**
- (iv) Arrange a public announcement by the Mayor with a photo shoot for Wednesday, 17 October 2018. **(City Engineer)**
- (v) Provide a 20-year lease between the COH and the Bermuda Society for the Blind to include the COH's intention to plant two (2) cedar trees in recompense for the one (1) which would be removed. **(City Engineer)**
- (vi) Follow-up on the status of the 2018 debt owed by BIFF. **(Event Project Manager)**
- (vii) The COH could improve the lighting and perhaps suggest to Mr. Barker that he provide the CCTV for his tenants. **(City Engineer)**
- (viii) Write to the cycle insurers to say that the COH was doing a review of vandalism and theft of cycles in the City, that the COH does not receive police reports and could they highlight any areas where these sorts of incidences took place. **(City Engineer)**
- (ix) Consider the Capital Project Schedule with a view to making recommendations sooner rather than later. **(Infrastructure Committee)**
- (x) Investigate the security company's dress code and discuss at the next Infrastructure Committee Meeting. **(City Engineer)**
- (xi) Check the sound system in the Earl Cameron Theatre. **(City Engineer)**
- (xii) The installation of all LED lights to be completed as soon as possible. **(City Engineer)**
- (xiii) Written confirmation of the two (2) matters mentioned to be obtained in relation to the Go-Karting Grand Prix and Music Extravaganza. **(Event Project Manager)**

- (xiv) Provide a PR policy in respect of tree replacement, a programme of replacement whereby alternate trees be replaced with smaller ones as part of a long-term plan, a programme for all replacement trees growth to be controlled in order to prevent damage to properties in the future and suggestions for the species of these replacement trees. **(City Engineer)**
- (xv) Contact Mr. Fowle to inform him of the City Engineer's inspection of the trees adjacent to his property and explain the continued challenges the COH faces. **(City Engineer)**

9. **Status Update:**

- (i) **Events:**
- (ii) **Take Note:** Project Charters 2018

10. Recommendations Approved by the Minister:

That the Board approve to waive the rental fees for the use of Pier 6 for the hosting of the annual Remembrance Day War Veterans Luncheon with the provision to charge for the labour costs.

That the Board approve the continued partnership between the Corporation of Hamilton and the Bermuda International Film Festival (BIFF) for the use of the Earl Cameron Theatre and the City Hall Foyer for the period of March 15 - 22, 2019. Subject to the outstanding debt being paid prior to the start of the event in 2019.

That the Board approve the same level of in-kind sponsorship as was established for the Labour Day event for the Go-Karting Grand Prix and Music Extravaganza to be held on Saturday 13 October 2018. The Corporation of Hamilton would require receipt of the proper documentation and the proper processes followed as well as confirmation from all businesses approving the road closures inclusive of the times of the closures and the event. Also, would require confirmation indicating the support from the Go-Kart Association. Subject to the Association's insurance cover which must specifically state that it will indemnify the Corporation of Hamilton from any claims arising out of the event.

11. Recommendations for Review:

That the Board approve in principle the plan for the relocation of the statue "Against the Tide" and the proposed new layout of the area as suggested by Mr. Cooper Gardner.

That the Board approve for a lease to be drawn up between Localmotion Limited and the Corporation of Hamilton to rent 12 parking bays on the ground floor of Bull's Head Car Park with the proviso that Localmotion Limited would take full responsibility for security of the area.

That the Board approve the erection of the temporary structure to serve as a temporary Visitor Service Centre for the Bermuda Tourism Authority until the beginning of December.

That the Board approve to give permission for the Lions Clubs of Bermuda to utilise the Bermudiana Building situated at Barr's Bay Park as the collection, compilation and distribution centre of food hampers, for the week commencing 10 December 2018.

That the Board approve for three (3) trees on Elliott Street be replaced with three (3) smaller trees.

12. **Any Other Business:**

- (i) 2019 Triathlon Budget - Determine level of sponsorship from the City. **(City Engineer)**

13. **Motion to Move to Restricted Session**

Tanya Iris, Acting Secretary

T. Iris, Acting Secretary

Signature

Date: 14 November 2018