

City of Hamilton – City Arts Festival 2018:
Request for Proposal – City of Hamilton Public Art Installations

Introduction

Over the past three years the City Arts Festival has focused on beautifying various areas in the City to help contribute to our mandate of being a ‘vibrant’ City. Our aim is to expand public art in the City of Hamilton, bringing the art communities together to celebrate the arts in Bermuda. The City Arts Festival aims to work with Bermuda’s arts organisations and independent artists to help curate and implement public art installations in the City of Hamilton.

In 2015 we saw the installation of 4 pieces to two main parts of the City. In 2016 we expanded on that by installing 5 more art pieces in 5 new locations adding colour to the City; in 2017 we added 4 additional public art installations - one extending to the outskirts of the City on Till’s Hill.

Scope of Proposal

For the past few years we have seen a significant growth in art installations in the central areas of the City with little focus on the outer areas. For 2018, our goal is to continue to extend public art installations to the outskirts of the City by, again, including some locations in these areas.

Total Budget for Festival: \$20,000

Till’s Hill installation budget: \$7,000 - \$10,000*

Per installation budget for other locations: \$2,000 - \$5,000*

**Consideration may be given for proposals that can achieve the entire scope of the proposal.*

Proposal Guidelines:

- Proposal locations identified for installations 2018:
 - Taxi stand wall at City Hall Car Park (Church Street)
 - Till’s Hill
 - Par-La-Ville Car Park driveway entrance wall
- Artists may submit more than one proposal
- Individual and group/association proposals are eligible
- Additional sponsorship from outside sources will be accepted if required to subsidize installation
- If submitting more than one installation, please submit separate proposals per art installation
- All proposals will be reviewed by a committee



Requirements for Proposal:

- Project overview
- Full budget breakdown including but not limited to costs of materials, labour costs of installation, scope of yearly maintenance of installation and artists fee* (costs must be all inclusive)
- Photos and/or sketches of proposed art piece
- Specific location of the piece within the noted proposal locations
- Proposed timeline of installation
- Future maintenance (requirements and estimated costs)
- Brief biography of artist (150 words *maximum*)
- Contact information (name, email address, phone number)

Timeline of Proposal:

- Wednesday, March 7th – call for proposals begin
- **Monday, March 26th – deadline for submission of all proposals**
- Wednesday/Thursday, March 28th/29th – review of Submissions
- Monday, April 2nd – awarding of the contracts
- Wednesday/Thursday, April 4th/5th – meeting with artists to discuss execution and sign contracts
- Installation process and access to location granted
 - Q2 May 1st (Completion date June 30th)
 - Q3 July 1st (Completion date August 31st)
 - Q4 October 1st (Completion date November 30th)

Proposal Deadline

All proposals must be hand delivered no later than 5:00pm, Monday, March 26th, 2018. Submit your proposal to the City of Hamilton offices at the following address:

City of Hamilton
Attn: Janee Pitt
City Hall
17 Church St
Hamilton, HM11

Questions?

For any questions concerning this proposal please contact Janee Pitt or Danilee Trott at the below:

Janee Pitt
jpitt@cityhall.bm
441-292-1234 ext. 236

Danilee Trott
dtrott@cityhall.bm
441-279-5254

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