



**APPLICATION FOR PERMIT TO OPERATE CRANE, HIGH LIFT, FORK LIFT  
OR OTHER LIFTING MACHINE (WITHIN CITY OF HAMILTON)**

The following information **must** be provided before an application is considered.

1. Name of person or company applying for permit:			
2. Daytime & 24 hour tel. number of applicant:			
3. Name of owner of lifting machine:			
4. Daytime & 24 hour tel. number of owner:			
5. Name of operator of lifting machine:			
6. Daytime & 24 hour tel. number of operator:			
7. Type of lifting machine and size:			
8. Location of site at which machinery will be operated: Street(s) and Building Number			
9. Dates between which you wish to operate machine:		to	
10. Times between which you wish to operate machine:		to	
11. Name of insurer and amount of public liability insurance:			
12. Briefly describe the purpose of the work			
13. Provide a plan showing of the exact proposed location of the machine detailing provisions for pedestrian access, vehicular traffic, barriers and hoarding etc.			

**FEES**

Fees are applied regardless of bad weather or any other impediment to progress at the site.

1.	Machine located in parking lane	\$100 per day	days	\$
2.	Machine located in driving lane	\$250 per day	days	\$
3.	Cone rental	\$50 each - \$40 Refund		\$
4.	Barricade rental	\$5 (per day)		\$
5.	Advertising Costs	Approx. \$300 per ad.	days	\$
		<b>TOTAL</b>		\$

**TERMS AND CONDITIONS**

1. The machine must not lift over members of the public or vehicles. Provision must be made, to the satisfaction of the City Engineer or his representative, for the safe passage of pedestrians and vehicles and shown on the above-mentioned plan.
2. Barriers must be placed between the public and any moving machinery including counterweights. Suitable temporary barriers may be rented from the Corporation subject to availability.
3. For the purposes of this permit any area where lifting machines are being operated is considered a building site and all Health and Safety rules and regulations apply.
4. Traffic control must be provided when vehicular traffic is reduced to one lane.
5. Any lifting machine that is operated or parked within the city boundary must have a permit.
6. Parked machines must:
  - a) be within a marked parking bay. The machine must fit within the parking bay.
  - b) **not** be left on the sidewalk without first providing safe passage for pedestrians.
  - c) **never** be left on double yellow lines without express written consent from the Corporation of Hamilton.
7. Machines not carrying public liability insurance are not permitted to operate on the streets of Hamilton.
8. Machines must be licensed by Transport Control where required.
9. The permit must at all times be displayed on the machine in a visible location.
10. Failure to comply with these regulations will result in the lifting machine being ordered off the City streets.

Special provisions and requirements: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have read and fully understand and accept the terms and conditions laid out above:-

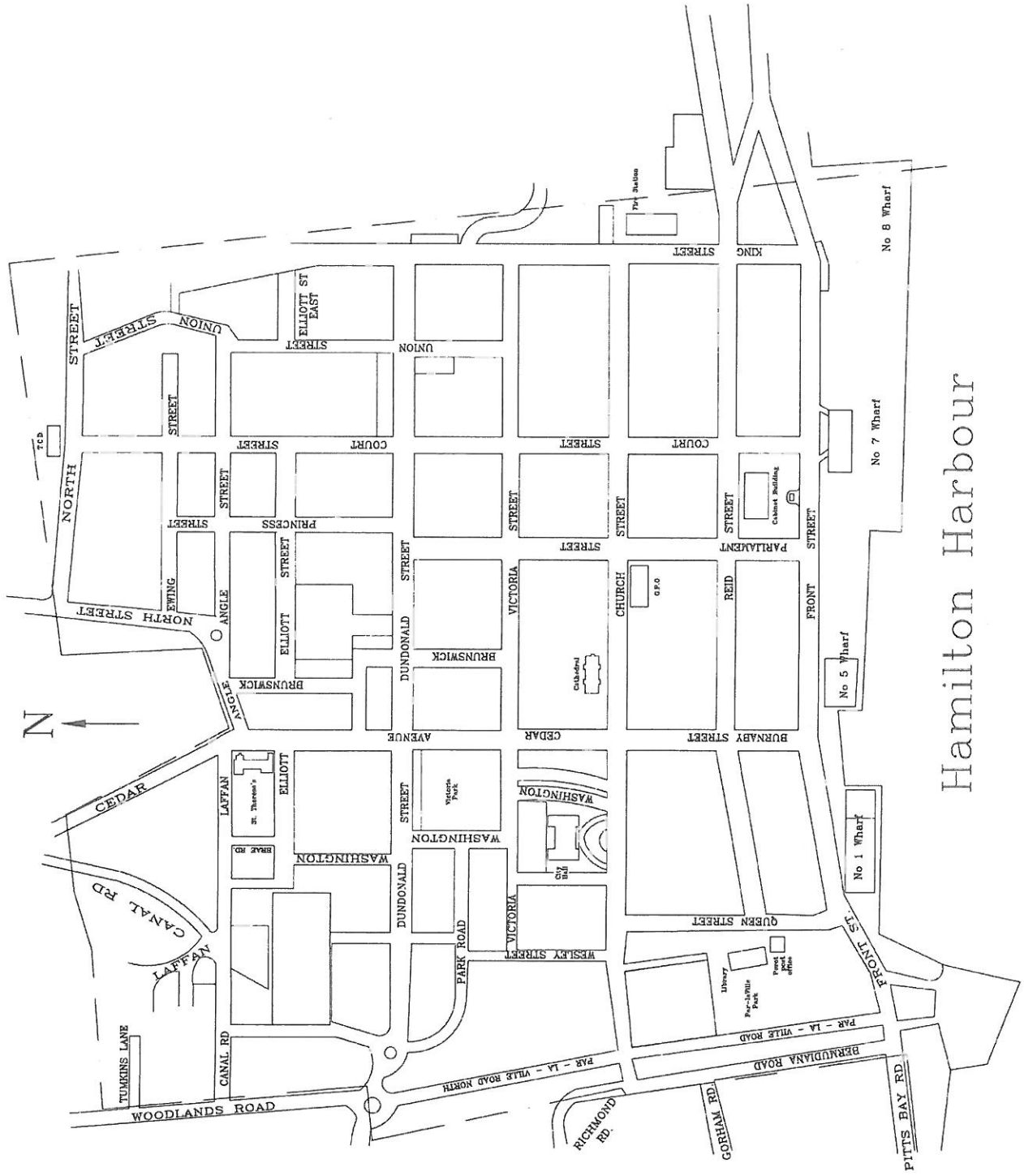
Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Emergency Contact number: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date



# Hamilton Harbour