



**VISION:** We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.  
**MISSION:** To provide effective operations of the city through collaboration of members, management and staff.

## **FINANCE COMMITTEE MEETING**

City Hall  
Hamilton

**Dear Members:**

**There will be a meeting of the Finance Committee of the Corporation of Hamilton on Thursday 15 September 2016 at 10:00am to consider the following:**

### **A G E N D A**

**1. Confirmation of Notice**

**2. Role of the Chairman**

**3. Open Meeting**

**4. Apologies**

**5. Public Participation/Presentation:**

There is no public participation/presentation.

**6. Correspondence:**

There is no correspondence.

**7. Minutes of Previous Finance Committee meeting dated 11 August 2016**

8. **Matters arising from the Previous Finance Committee meeting dated 11 August 2016:**

- (i) Forward a copy of the guidelines from KPMG to the Finance Committee members for a review re: formalisation of capital items. **(Treasurer/Deputy Treasurer)**
- (ii) Review of guidelines received from KPMG and together with the Chair of Finance have a conversation with KPMG to formalise. **(Secretary/Treasurer/Deputy Treasurer)**
- (iii) Add the list of recommendations from the auditors, KPMG to the agenda of the next Finance Committee agenda. **(Recording Secretary)**
- (iv) Update on the overrun in Staff Costs. **(Deputy Treasurer)**
- (v) Update on the over budget on Professional Fees. **(Deputy Treasurer)**

9. **Status Updates:**

- (i) Financial Reports - June 2016
- (ii) Audit Control Findings and Recommendations
- (iii) Legal Fees - 31 August 2016

10. **Recommendations for Review:**

- (i) Bad Debt Write-Off - BELCO
- (ii) Virements

11. **Any Other Business:**

12. **Motion to Move to a Restricted Session.**

Ed Benevides, Secretary & COO \_\_\_\_\_



Signature \_\_\_\_\_

Date: \_\_\_\_\_ August 9, 2016 \_\_\_\_\_