



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.
MISSION: To provide effective operations of the city through collaboration of members, management and staff.

City Hall, Hamilton
Infrastructure Committee
23 May 2018
10:00am

Present: Rt. Wor. Charles R. Gosling, JP (Chair - part)
Councillor George Scott, JP (Chair - part)
Councillor RoseAnn Edwards
Councillor Nicholas Swan

Staff: Tanya Iris - Treasurer (Acting Secretary)
City Engineer - Patrick Cooper
Event Project Manager - Danilee Trott

Apologies: Councillor John Harvey, MBE, JP
Councillor Henry Ming

1. Confirmation of Notice:

The Acting Secretary confirmed that the notices for the minutes and the agenda were posted and sent out in accordance with the new meeting guidelines.

2. Role of the Chairman:

The Mayor acknowledged his role as Chair of the Committee in the absence of Councillor John Harvey.

3. Open Meeting

The Mayor called the meeting to order at 10:05am.

4. Apologies: The Acting Secretary confirmed apologies from Councillor John Harvey and Councillor Henry Ming.

5. **Public Participation/Presentation:**

(i) **Presentation by Mark Heintzman and Mathieu Desjardins: Bermuda Ball Hockey re: ISBHF Masters Tournament Championship:** Mr. Mark Heintzman distributed a document that spoke about the International Ball Hockey Tournament that is scheduled to take place in Bermuda the week of September 24 - 30, 2018. Ball Hockey is usually played at the purpose-built rink at the Pembroke Community Center (PCC). However, in order to facilitate an international event a larger facility would be required. In looking for a second venue, it was proposed to use No. 1 Car Park under the Mega Tent. Mr. Heintzman went through the proposal outlining a number of key points including the number of persons, number of room nights booked, financial expectations, etc. Benefits for the CoH would be the paving of the car park to make it conducive to the sport of Ball Hockey. The Bermuda Tourism Authority would be providing a \$10,000 grant. There was extensive discussion on this subject.

The Mayor advised Mr. Heintzman and Mr. Desjardins that the committee would discuss the proposal and respond accordingly.

Extensive discussion continued.

RECOMMENDATION: That the Board agree to accept the proposal presented by the Bermuda Ball Hockey Association in principle subject to the agreement on costs and works to be undertaken by the Bermuda Ball Hockey Association to get the venue in shape for the event.

Proposed: Councillor N. Swan
Unanimous

Seconded: Councillor G. Scott

ACTION: Advise the Bermuda Ball Hockey Association of the Committee's decision. **(City Engineer)**

(ii) **Presentation by Chris Garland and Glenn Smith re: World Cup Promotion:** Mr. Chris Garland made the presentation on behalf of Auto Solutions and Harbourside Holdings which represents Divots, Flanagan's Bar and Grill and Outback Sports Bar. The World Cup will be taking place this year. The promotion will run for five (5) weeks. A car from Auto Solutions would be filled with full size World Cup footballs and parked outside the various establishments over the five (5) week period. It was requested that an area be provided outside Flanagan's/Outback for the car to be parked for the period July 20 - 29, 2018. Glenn Smith and the City Engineer had done a site visit to ascertain possible locations. The car would be raised six (6) inches in the front. There was discussion about advertising on the vehicle as well as the cost of renting the space for the car bay per day. The Mayor advised Mr. Garland and Mr. Smith that the committee would discuss the proposal and respond accordingly.

RECOMMENDATION: That the Board approve the proposal from the World Cup Promotion subject to a \$20.00 per day parking fee, with the exception of Sundays.

Proposed: Councillor G. Scott
Unanimous

Seconded: Councillor N. Swan

Chairmanship of the meeting was conferred to Councillor G. Scott as Mayor Gosling had to leave the meeting.

6. Correspondence:

(i) **Polaris Holding Company Article Invitation Letter 2018** The Mayor declined to participate. The CoH did not see the need in advertising in a company brochure.

(ii) **World Cup Promotion** - Presentation was done by Chris Garland and Glenn Smith at the beginning of the meeting.

7. Minutes of Previous Meeting dated 11 April 2018

Proposed: Councillor R. Edwards

Seconded: Councillor N. Swan

The Minutes were accepted as read.

8. Matters arising from the previous meeting dated 11 April 2018:

(i) **Respond to Mr. Dale Butler with an update on what is being done to address his concerns regarding the boundaries and a retaining wall, etc. and that it is a work in progress:** Action item completed - Letter sent on April 12, 2018.

(ii) **Respond to Mr. Earlston Woodley of The Ex-Artillerymen's Association and advise him of the Committee's decision as it relates to the trees that line the sidewalk next to their building at 72 Victoria Street:** Action item completed - Letter sent on April 12, 2018.

(iii) **Respond to The Prosperity Trust and advise that the queries in their letter dated 28 March 2018 had been addressed. Attach all correspondence sent pertaining to the removal of the roller shutter door on Ewing Street and that the CoH's position in this regard has not changed:** Action item completed - Letter sent on April 12, 2018.

(iv) **Write to Mr. Arthur Hodgson advising that the two (2) parking spaces on the eastern side will become public paid parking spaces. Also address the request from Mr. Hodgson for a personal parking space which the CoH would not be providing:** Action item completed - Letter sent on April 12, 2018.

(v) **Write a brief note advising Mr. Irvin Hendrickson that the CoH is still not interested in selling the piece of property however, he would be receiving correspondence concerning encroachments:** In Progress - part of the encroachment project.

(vi) **Email the financials and business plan from Footy Productions to the Infrastructure Committee Members for review, to be discussed at the next Infrastructure Committee meeting in May:** Action item completed.

(vii) **Contact Ms. Jasmine Smith of TCD again regarding containers on the road prior to 9:30am:** No update provided at the meeting.

(viii) **Write a letter to BEDC, focusing on the parking issues in Northeast Hamilton. Also meet with Mrs. Erica Smith to discuss more substantive information regarding what could be placed in the park on the corner of Court and Dundonald Streets. e.g. chess boards, concrete benches, etc.:** The City Engineer advised that a meeting had been arranged with BEDC.

(ix) **Provide some additional PR with regards to the rules for garbage collection within the City of Hamilton:** The Communications Manager advised that PR had been done with reference to garbage collection in both print and online media. The focus of the PR was on safety for garbage collection operators as well as a radio advertisement.

(x) **PR to be done on the public bathrooms within the City and that the CoH is exploring installing CCTV's in the public bathrooms:** The Communications Manager advised that research is being conducted on this subject. The City Engineer is working along with the Communications Manager on this project.

(xi) **Place the document, the Overview & Photographic Survey of Dockyard on the agenda of the next full Council meeting scheduled for 9 May 2018 (Restricted Session)** Councillor N. Swan advised that the decision of the Board was to send the report to the Minister.

(xii) **Leave the list of issues re: H.M. Customs building on the Infrastructure Committee agenda:** To be held over.

(xiii) **Provide some PR regarding the number of Ad Hoc activities that take place in City parks and Bull's Head Car Park. Note that the majority of these activities have not been approved by the CoH and the CoH will not accept any liability. These companies need to be made aware that if the event has not been approved by the CoH, they would be considered to be trespassing:** Waiting for approval from the City Engineer.

(xiv) **Provide some additional PR with regards to the public parking in taxi parking spaces on Front Street outside the Bank of Butterfield after 6:00pm:** The Communications Manager advised that this is part of the larger parking PR plan as there are major issues related to parking in the City. The PR Parking plan would include disabled parking, loading zones double parking, etc. At the monthly meeting with the Bermuda Police Service (BPS), parking offences were discussed. Councillor Edwards requested that North East Hamilton areas be included in these discussions. Councillor Swan asked about the timeline on the parking plan. The Communications Manager estimated that it should be completed before the next Infrastructure Committee meeting scheduled for 13 June 2018.

(xv) **Check with the Engineering Department as to why the loose railing on the steps of City Hall had not been addressed:** Action item completed.

9. Status Update:

(i) Events:

- Movie Lounge - May 4th, 2018. This was a very successful event, very well attended.
- Bonfires and BBQ's - June 7th
- Bermuda Heroes Weekend (BHW) Events -
 - Kiddie Carnival - June 3rd
 - BHW Harbour Nights - June 13th
 - Evolve Event at Fort Hamilton - June 14th
 - Uber Soca Event at No. 1 Car Park - June 14th
 - Five Star Friday at City Hall Car Park - June 15th
 - Pan in the Park at Victoria Park - June 17th
 - Glow in the Park at Queen Elizabeth Park (QEP) - June 17th

Art Installations:

- Cavendish Car Park - Artwork being done by the Department of Corrections - to be completed by June 30th.
- Par-la-Ville and Taxi Stand installations are scheduled for July and August 2018.
- Till's Hill installation is due to be completed in October 2018.

Bermuda Day:

The Event Project Manager confirmed that the route for the Bermuda Day Parade remains the same, however there is no party at the end.

(ii) Take Note: Project Charters 2018:

The City Engineer distributed the updated Project Charters list as at the end of May 2018. Councillor G. Scott questioned when the road at Union Street was going to be paved. The City Engineer advised that the repaving of Union Street was not planned for 2018. The next major project which was due for tendering shortly is the Fenchurch Renovation and the Solar Panel project for the Works Depot. The City Engineer advised that the Washington Properties had begun their renovations which would include the extended sidewalk. Councillor Edwards questioned the CCTV camera's planned for Tills Hill and the replacement of the signage advising trucks and heavy trailers not to drive down Till's Hill.

ACTION: Look into the replacement of the signage on the top of Till's Hill indicating trucks and heavy trailers not to drive down Till's Hill. **(City Engineer)**

10. Recommendations Approved by the Minister:

RECOMMENDATION: That the Board approve the bid from SAS Protection Services Ltd. in the amount of \$1,430,085.00 for the Docks Security Contract effective 1 June 2018.

Councillor G. Scott questioned the process whereby this recommendation was approved and the qualifications of the security officers who would be working in a sterile area.

ACTION: Follow-up with the Ports Superintendent on the qualifications of the security officers who are employed by SAS and report back to the Committee at the next meeting scheduled for 13 June 2018. **(City Engineer)**

11. Any Other Business:

(i) **List of Issues re: H.M. Customs Building:** The list of issues were discussed at the previous meeting. The CoH is waiting to hear from the Department of Public Works on what items they would be taking and or leaving in the current Customs building. The CoH has not been advised when H.M. Customs will be vacating the building. Once the departure date has been determined, the CoH would be able to access the building and do a complete survey to determine what could be done with the building. It is difficult to assess the building while it is still in use by H.M. Customs.

(ii) **Reduced Parking Rate for Disabled Parking in Par-la-Ville Car Park (Michael Cardoza):** It was suggested that Mr. Cardoza be offered a parking bay outside of his place of business at a cost of \$2,000 per year.

(iii) **22 Ewing Street:** The City Engineer advised that he reviewed the Planning file for 22 Ewing Street, the property owned by Wrexford Trust. The Planning file shows that there were no boundaries submitted. The development was done in 2004/2005. The City Engineer spoke to the Building Control officer who advised that since the development was done over 6 years ago, the Department of Planning has no jurisdiction or control. The options available to resolve the encroachment issue are (i) come to an agreement with Wrexford Trust to vacate the property or (ii) take the matter to the courts.

Councillor Edwards questioned the status of the other encroachments. The City Engineer advised that letters of registration are still to be sent to the residents with minor encroachments. With regard to the Wrexford Trust encroachment, the City Engineer suggested that a letter describing the encroachment should be sent to Wrexford Trust requesting that they vacate the property and if they ignore the letter the next step would be legal.

ACTION: Letters to be sent to all residents who have encroachments on Ewing and Angle Street. **(City Engineer)**

ACTION: Raise the possibility of a legal issue at the next Board Meeting. **(Acting Secretary)**

(iv) **Request for Handicap Parking in the City - Bermuda Medical Specialists Group:**

ACTION: Respond to Bermuda Medical Specialist Group declining their request for an additional Disabled Parking Bay on Reid Street **(City Engineer)**

12. Motion to Move to Restricted Session.

Proposed: Councillor N. Swan

Seconded: Councillor R. Edwards

The Public Session closed at 11:43am.