



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

MISSION: To provide effective operations of the city through collaboration of members, management and staff.

City Hall, Hamilton
Infrastructure Committee
8 March 2017
10:00am

Present: Councillor John Harvey, MBE, JP (Chair)
Councillor Henry Ming
Councillor Nicholas Swan
Councillor RoseAnn Edwards

Staff: Secretary - Ed Benevides, JP
City Engineer - Patrick Cooper
Senior Events & Marketing Coordinator - Thomas Lightbourne
Ports Superintendent - Earl Francis

Apologies: Event Project Manager - Danilee Trott

1. Confirmation of Notice:

The Secretary confirmed that the notices for the minutes and the agenda were posted and sent out in accordance with the new meeting guidelines.

2. Role of the Chairman:

Councillor Harvey acknowledged his role as Chair of the committee.

3. Open Meeting

Councillor Harvey called the meeting to order at 10:00am.

4. Apologies:

The Secretary confirmed apologies for the Event Project Manager.

5. Public Participation/Presentation:

(i) **Pod Parking for Electric Vehicles – Mr. Piers Carr and John Paul Doughty:** Mr. Piers Carr wanted to address the Committee again regarding his proposal to have pod parking in the City for electric vehicles, Renault Twizy's.

Piers Carr: this proposal had been in approved in principle previously by the Council. This presentation is to address the location for the parking pod. While he is grateful for the suggested location of Par-la-Ville Car Park, he expressed concern regarding vagrancy and any possible damage caused to the structure. There is also concern for the safety of their customers / tourists. With what he is trying to introduce to the Island, would want a location that would be more visible and high profile. His thoughts were of #5 Car Park, #8 Car Park or Albuoys' Point. For tourists trying to access Par-la-Ville Car Park might be a little difficult. He indicated that he had a further detailed discussion with the Mayor who expressed his support for the pod being in a higher profile location. The Mayor suggested that this be brought before the Committee to see what could be worked out.

The vehicles are on route to Bermuda and should arrive on 20 March 2017 and will be launched from the Hamilton Princess on 1 April 2017. There are several other hotels that they will be launching from as well within a month of the launch at the Hamilton Princess, hopefully in time for the America's Cup. Preventing persons from sleeping in them and using them as a lavatory has been addressed. There are anti-sitting/sleeping devices fitted in between the track width of each parking bay, making it functional for parking and not for sleeping.

Councillor Harvey: commented on Councillor Ming's idea shared in the previous presentation regarding the design of the container, e.g. putting on a Bermuda roof.

Piers Carr: looking to put solar panels on the roof so that they are entirely self-contained and not be dependent on electricity. The Bermuda roofing is a great idea and whether the two (2) can be made compatible would have to be considered.

Councillor Swan: queried the aesthetics of the pod to which Mr. Carr said the photo presented in the proposal is a true representation of the structure.

Piers Carr: the idea is that the pods will be highly visible in the company colours, pink and grey with LED lighting. There is the ability for the CoH to have advertising inside whether it be an interactive map, etc. It will also have Wi-Fi capabilities. There will be two (2) pods that take four (4) vehicles each. Initially, there will be 25 vehicles at the Hamilton Princess Hotel. Do not expect to have no more than 4 or 5 vehicles parked in Hamilton at any given time. If the initiative proves to be successful, then will look to bring more vehicles in. It also would make sense to have them park behind the barriers so that they generate revenue for the CoH. There is the ability to lock the pod if need be and if the pod needs to be moved, it can be placed on the back of a crane truck and shipped out. A permanent structure will not be required.

Councillor Swan: queried how vagrancy would be prevented.

Piers Carr: The bottom half around the whole outside will be removed which will make it open to the elements while protecting the vehicles from wind and rain. It will also prevent anyone leaning up against the edge and relieving themselves because they will be fully exposed. There is also going to be light sensors. Vagrancy is a primary issue because aside from the disruption it causes the CoH if there are unpleasant odours and the area becomes unsightly, it will impact their business.

Councillor Ming: the Council did support the initial concept and it was relatively easy to agree to Par-la-Ville Car Park because of the nature of the structure being used. The challenge will be finding the right location with the three (3) suggested desirable locations but the CoH will do its best to find a suitable one.

John Paul Doughty: commented that from a visual standpoint, the America's Cup containerised Front Street. This would be a similar visual.

Councillor Harvey: asked the City Engineer if there had been any recent complaints of theft or vagrancy in Par-la-Ville Car Park to which the City Engineer responded that there were just the normal complaints with the car washer. Councillor Harvey asked Mr. Carr if the three (3) desired locations were declined, what would be their next step.

Piers Carr: said they would have reassess their proposal. They are looking to expand this business and to make it the transportation of choice for visitors. The business will hopefully support the economy in the City.

City Engineer: brought up one (1) point for their consideration, i.e. with the America's Cup, all those locations listed are already being fully utilised. Those spots will not be available until after July 2017.

Piers Carr: remarked that they would be happy to wait until after July because they see this as a long-term proposal.

Councillor Harvey: commented on the cruise ship passengers that might possibly want to rent a vehicle and if so, would they have to go the Hamilton Princess to rent?

Piers Carr: responded that they are not addressing cruise ship passengers as yet. He is aware that there are other liveries that will be accommodating cruise ship passengers and their transportation needs.

Councillor Swan: queried whether the America's Cup will be utilising those locations the entire time of the event.

City Engineer: said Albuoy's Point is going to be the transportation hub, # 5 is going to be used for Harbour Nights, Tall Ships; it is going to be the entertainment hub for the City during the entire event.

The main stage is going to be set up in that car park and events will be held which closing the car park about three (3) times a week. #8 is not being touched as it is extremely busy already and fully utilised. If used, it will bring up other challenges with the businesses in the area that depend on that space.

Councillor Harvey: said in their last presentation, they mentioned City Hall Car Park as an option. Mr. Carr said that it is better than Par-la-Ville and if they can find a location on a temporary basis for now until after July, then could possibly look to move after that.

John Paul Doughty: commented that the vehicles do not have to park in these pods. They have a suitable range, i.e. 80-kilometer range from a 2-3-hour charge. He commented on general parking and that the southern side of City Hall Car Park, near the machine and where there is the wheelchair access ramp and railing appears to not being utilised. The City Engineer advised that area is the driving lane.

Councillor thanked Messrs. Carr and Doughty for the presentation and they left the meeting at 10:20am.

6. Correspondence:

There is no correspondence.

7. Minutes of Previous Meeting dated 8 February 2017

Proposed: Councillor H. Ming

Seconded: Councillor J. Harvey

The Minutes were accepted as read.

8. Matters arising from the Previous Meeting dated 8 February 2017:

(i) Raise the concerns to the Fire Advisory Committee regarding the fire hazard of bikes being illegally parked on sidewalks and in front of building entrances, e.g. bikes parked in front of Spring Garden in Washington Lane: The City Engineer advised that the Fire Advisory Board was due to meet on Tuesday but the meeting got postponed to next week Tuesday. Councillor G. Scott will probably bring any updates to the next Infrastructure Committee meeting.

Councillor Edwards showed a photo of two (2) bikes parked in Chancery Lane, locked against the wall on the rail going down the Lane. It was suggested to cut the locks and have them taken away to which the Secretary said that he was not sure if that could be legally done. There are some steps that the CoH can take but they will have to be investigated. The City Engineer said they can be removed as they are attached to a hand rail and are creating a safety hazard.

(ii) **Ascertain whether having Council Members or Staff listed as representatives on the Bermuda Boat Parade charity would be non-compliant with the Municipalities Act and the CoH's abilities to raise funds in a charity:** The Secretary confirmed that the information was forwarded to the Committee: The Secretary advised that the Minister has not approved the Resolution in that regard and once approved he will have to write to the Register of Charities to see if there are any issues.

(iii) **Forward a copy of the outline of what the new Communications Plan would look like:** The Senior Events & Marketing Coordinator handed out copies of the Communications Plan which is a general outline of the plan for the Events Department and the City showing communication objectives, target audiences, Mission Statement, etc. It also includes a Strategic Plan for March 2017 on what has been planned. This Plan will continue to get more detailed as the year progresses. The events Department is in preparation mode for the America's Cup and the season. The Secretary commented on the "buzz" surrounding Willis Steede and queried if this was done by the Events Department. The Senior Events & Marketing Coordinator said the "buzz" was with Senator Jeff Baron who initially did a video with Willis and it was placed on Facebook, etc. The CoH website is manned and updated by the Communications Manager and the new Events & Marketing Assistant. There was continued dialogue regarding the media platforms available.

(iv) **Forward the revised version of the proposal for the New Year's Eve event for 2017/2018 to the Recording Secretary for distribution to the full Board:** Action item completed - information was forwarded to the Committee. Councillor Harvey said that the proposed budget has to be curtailed for this event. The Secretary said the challenge is that there are no guidelines. The Council said they wanted a spectacular New Year's Eve event. The proposal should not go to Finance until it has been decided what scale the Committee wants for the event. Then a suitable budget can be sought. Or a specific budget can be given and the event can be structured under that budget. Currently, there is no budget for this event and something would have to be cut to create a budget.

Councillor Harvey said what happened the last time did not properly reflect the City. He suggested a dedicated meeting rather than deliberate today, i.e. with the Events Department and some of the Committee Members and come up with a recommendation to the Finance Committee and then on to the Council. It was agreed for all Members of the Infrastructure Committee and the Events Department to meet and discuss further.

ACTION: The Secretary to set up a meeting time for this sub-committee within the next week to discuss a proposed budget for a New Year's Eve event.

The Secretary commented on the timeline for contracts for New Years, etc. they would already need to be negotiated. Now that feedback has been received, the CoH will just move on without trying to discuss any contracts with the persons mentioned in the proposed New Year's Eve event so not to hold them up from securing contracts somewhere else.

(v) **Circulate the Project Charters 2017 Report to all Members for their perusal:** It was confirmed that the document was circulated.

(vi) **Email the Proposed 4-Year Plan for Reid Street Pedestrian Improvements to the Infrastructure Committee for their comments:** The Secretary commented that this topic is something that could be discussed at the Strategic Planning Session scheduled for 16 March 2017. Councillor Ming and the City Engineer would have received an invite to Peoples, Places, Projects workshops that are going to take place at the end of March. The Department of Planning is bringing in these placemaking experts to run these workshops. If anyone wishes to attend, an invite can be sent out. They are probably going to use Reid Street or Front Street Waterfront as the examples within the workshops so they should receive a lot of good information and critique on what the CoH is thinking and what should or should not work. These place makers work in major cities all around the world creating lovely pedestrians and realistically scaled pedestrian areas and friendly cities.

Notwithstanding this, America's Cup is coming and the CoH is doing things with Reid Street with closing it down, beautifying the street, removing parking and starting along this Plan. The CoH is going to be greening the street, put in more seating, i.e. benches for people to sit on, more rest stops and less parking.

Councillor Ming said that what is really required to make anything successful is activities that can happen continuously, etc. The Senior Events & Marketing Coordinator advised that a proposal was sent to Community and Cultural Affairs to sponsor the entertainment and is waiting on a response. The Events Department in their proposal expressed that they do not want the activity to be in just one (1) area in the City. The period for America's Cup is an 8-week period from 20 May - 15 July 2017. The idea is to use this as a springboard to keep going in this vein. In the Project Charters, the CoH is building street benches with some of the wood that came from trees that fell from hurricanes and has been milled up. Discussion continued regarding undesirables using those benches and the difficulty of moving them along. It was suggested that other persons, e.g. mothers and children utilise these benches and they will move on. Councillor Edwards said this issue goes further than the CoH.

(vii) **Send out a note to the entire Council with regards to a strategy meeting for next Month to determine an appropriate day and time for all Members to attend:** Action item completed. The Secretary confirmed that a notice was sent out.

(viii) **Write a letter to the Governor on behalf of the Mayor thanking him for the meeting that the Mayor and the Secretary had attended and that the Mayor would be looking forward to the Governor's progress report on the City's Ranger Programme:** Action item completed. The Secretary confirmed that the letter was written and sent out and no response had been received to date.

(ix) **Forward the full budgetary cost analysis for the HI Group of Companies upon receipt to the Infrastructure Committee for further discussion at the next meeting in March:** Action item completed. It was confirmed that the budgetary analysis for the HI Group was in the Members' packages.

9. Status Update:

(i) Events:

- **Arts Festival:** This event has been extended for another three (3) weeks. RFP's were received to beautify Washington Lane. Washington Properties rejected the RFP's, did not approve of any that were received. They wanted more structural as opposed to art. They are looking to do more re-surfacing, plastering, etc. Washington Properties is sponsoring half of the project (\$15K) and the CoH is sponsoring the other half of \$15K. It was confirmed that the finished product will also have an art component in it. Councillor Harvey queried if the artwork on the wall on Church Street (taxi stand) was completed. The Senior Event & Marketing Coordinator responded that each artist had a set budget(\$5K) and a set space. Looking to have different pieces of art in frames on the blank walls. The art installation is completed but the wall is not, is a work in progress. Art installations will be done twice a year; this time focusing on Washington Lane to mimic Chancery Lane and at the end of the year looking to do additional installations around the City.

Councillor Ming suggested that because the art on the wall is time sensitive to consider a specific budget for other types of art and deal with a major piece of art on the entire wall.

- **Town Crier Competition:** Scheduled for 19 - 22 April 2017. Starting the social media marketing and the Events & Marketing Assistant is doing an Island-wide poster drive. The Project and Rentals Coordinator has put forward a Communications Plan for radio interviews, social media, Facebook, etc. There are 17 international Town Criers signed up for the competition which is a joint event between the Corporation of St. George and the CoH.

(ii) **Hi Group of Companies - Back of Town Business Directory:** The Hi Group of Companies shared their presentation with the Infrastructure Committee in last month's meeting and they have submitted their financial analysis. They are looking for an endorsement from the CoH to get this programme started. The Mayor at that time was concerned about, what role if any, the BEDC was not doing in terms of their support of this venture. Councillor Harvey queried if the Group had responded to what role the BEDC had with this initiative. Councillor Ming made a comment during the presentation the duplication between the BEDC and what was proposed by the HI Group.

The Secretary expressed his concern that this would just be an expense for the CoH. The Senior Events & Marketing Coordinator asked what is the difference between this directory and the business directory that already exists in the Yellow Pages. The businesses in North East Hamilton will be in that same directory if they are registered businesses. The Back of Town Directory would be allocated to that area and if the CoH supports that directory, it may appear that the CoH is biased. He would not lend support as it would be a duplication of efforts.

Councillor Harvey asked if there is any advantage if the CoH endorses this proposal. If the CoH endorses this proposal than other sections of the City, e.g. Front Street would request the same and then there will be pockets of directories around the City. There was continued dialogue on the unification or promotion of the City of Hamilton in its entirety inclusive of North East Hamilton.

The Secretary's understanding of the proposal is that this is an entrepreneurial initiative and when listening to the presentation, the focus in their start is in North East Hamilton but will grow to other parts of the City. There is a desire for businesses in the area to have a channel.

Councillor Ming commented on the name of the directory, "Back of Town" and asked the Committee's thoughts. The City Engineer said it has been, after listening to the Councils over the last six (6) years, they have steered away from using that phrase and North East Hamilton is the preferred descriptive.

RECOMMENDATION: That the Board approve to endorse the proposal from the HI Group of Companies as presented.

Proposed: Councillor R. Edwards
Unanimous

Seconded: Councillor N. Swan

(iii) **Security Associates Proposal – City Security Rangers:** The Secretary said while he understands the concept of the presentation given by Mr. Pitcher from Security Associates, the CoH needs a City Ranger Programme with enforcement capabilities. Councillor Harvey commented on the costs involved in that programme.

Councillor Ming said the City residents and businesses pay taxes and part of those taxes goes towards policing. So, they would be paying twice for something that are not receiving. The Infrastructure Committee unanimously declined to approve the proposal from Security Associates for City Security Rangers.

10. Recommendations for Review:

RECOMMENDATION: That the Board approve Councillor George Scott and the Treasurer, Tanya Iris to be signatories for the Bermuda Boat Parade charity and represent the Corporation of Hamilton on that Committee. That the Board also approve for Councillor John Harvey to serve as a reserve signatory as well as sit on that Committee as deemed necessary. **(Approved in Corporation Board meeting dated 1 March 2017 and waiting on Minister's approval)**

RECOMMENDATION: That the Board approve Edible Creations as the food concession for Victoria Park.

A Request for Proposal (RFP) was solicited for the redevelopment of Victoria Park. Eleven (11) packages were collected and one (1) bid was received from Edible Creations. All the criteria were met and will be selling fresh fruits, wraps, breakfast foods, etc.

The Secretary said prior to 2012, this would not have come before the Council except as a "Take Note" because it is within the Policy. During the period 2012 - 2015, the Council had more "hands on" and wanted to approve every concession. He asked Councillor Harvey as Chairman of the Infrastructure Committee to revert to the previous process as long as it is within policy and the tendering rules are followed. The City Engineer said that he has not seen a photograph of their non-motorised concession. The Senior Events & Marketing Coordinator said that Edible Creations currently operates out of the Botanical Gardens. There was continued discussion on whether other vendors would be able to set-up in Victoria Park once this new vendor is seen to be doing business. The Senior Events & Marketing Coordinator said that at the end of the year, the Events Department will sit down with the City Engineer to identify any new spaces. The City Engineer said the next one to come up will probably be Fort Hamilton, inside the building.

The Secretary said the BUEI bought the St. George's train and has been running tours around the City. In discussions with them, the CoH have had them add Fort Hamilton to the list to expand their tour and provide access for the thousands of cruise ship passengers. The only condition is to ensure that the train has a turnaround which the CoH is currently working on. Parking is being provided for the train on Front Street in the Albouy's Point area for them to collect passengers. They are looking for at least 10K visitors this year; they did very well last year with very little advertising. City Hall and the art galleries will also be included in the tour along with all the other major sites in the City. This does not compete with the walking tour done by the City's Town Crier.

Councillor Edwards commented on a previous proposal to have a museum in Fort Hamilton. The City Engineer said it was never budgeted for. That proposal was the other alternate for that space, turning it into a small museum with some story boards explaining the history of Fort Hamilton and creating a bit more of a destination. There was continued dialogue.

Proposed: Infrastructure Committee

Unanimous

RECOMMENDATION: That the Board accept the bid in the amount of \$ 30.00 per hour from Granite Enforcement Team (GET) for City Hall Security.

This is another RFP that would not have normally come to the Committee. The Secretary suggested that when this recommendation is brought forward at the next Council meeting to get the blessing of the Council to have as a "Take Note" of any RFP's that are within Policy.

Bid 1 - was the lowest bidder but required additional administration to manage client bookings and billing reconciliation - bid quote a small difference from Bid 2.

Bid 2 - is recommended - they are the current provider with no outstanding issues. It is noted that Joe Aguiar, a trusted employee of the CoH, works for GET part-time and will act as supervisor and custodian, and would be responsible for locking the building up after any event.

Proposed: Infrastructure Committee
Unanimous

RECOMMENDATION: That the Board approve the restriction of tractor trailers on Victoria Street between Cedar Avenue and Parliament Street.

The CoH has received several complaints as well as witnesses to the bad behavior of container trucks. The light at Dundonald Street and Cedar Avenue does not allow for an easy exit turning right, i.e. travelling westbound on Dundonald Street and northbound on Cedar Avenue. There is no turning light and they could be waiting for a while before there is large gap that they could get into. So, the container trucks then would go down Victoria Street and turn right onto Cedar Avenue. The issue is that section of Victoria Street is extremely narrow and the container trucks are causing traffic jams. Two (2) large vehicles cannot pass each other on that street. There are some companies that are even taking 40ft. containers down this section of Victoria Street. The CoH currently does not have any restrictions in place so the trucks are legally within their rights to do this. The CoH, as the highways authority for that road, should restrict the size of vehicles down that section of road.

Councillor Edwards queried what road should they travel on to which the Secretary responded that Dundonald and Court Streets are the throughfare designed for container trucks. The City Engineer said that all roads unless they are in the CoH's Ordinance as being restricted, e.g. Till's Hill, Burnaby Hill, etc. are legally able to use the roads. They can also go anywhere else if they have a container for delivery, e.g. Front Street.

The Secretary suggested that if the Council is minded to support this recommendation, then he will write to the companies advising them and copy in the police the Council's immediate concerns. There will be plenty of PR and the appropriated signage will be placed. The City Engineer added that the CoH has to ensure that the intersection at Cedar Avenue and Dundonald Street is on the budget for next year regarding the proper turning. There was further discussion on proper signage.

Proposed: Councillor N. Swan
Unanimous

Seconded: Councillor H. Ming

11. Any Other Business:

(i) **Rapiscan Port Security Equipment Proposal:** Councillor Harvey advised that this item will be removed from the agenda.

(ii) **Review of Bike Parking on Front Street - West of Gate #8:** Councillor Swan declared his interest. It was suggested that Councillor Swan put his request forward first before recusing himself. Councillor Swan said there is congestion right opposite 141 Front Street and is requesting that the CoH extend the bike parking area where the two (2) orange barriers are currently. It was agreed by the Committee Members that Councillor Swan did not have to recuse himself from the meeting.

The City Engineer said he does not see an issue with installing bike parking along that area. The reason for having the barriers is because without them, a lot of equipment operators decide that would be a great place to stage their equipment for bringing in or out of the City. There is a water tank underneath that area and would not want to have large vehicles there. There is also a security factor, i.e. high-lifts in the area and persons being able to get over the fence, etc.

If this area is opened up to cycle parking, there will still be those rogue operators and they will have to be dealt with accordingly. Councillor Swan suggested if the extended parking could be opposite one another on the back side of the triangle area right up against the gate so there will be bikes throughout that area making it difficult for people to get through. The City Engineer said these equipment operators are moving around 5:00am or 6:00am. He said he could block off one end of it and the cycles will have to enter and leave from one end making it more difficult for them to get a piece of equipment in there.

The Ports Superintendent commented on the constant issues experienced on the docks which are caught on the docks' cameras and he directly bills the companies. They are all aware that they should not be parking in that area and if they are there for 5 minutes, it is a \$100.00 cost. Sometimes they encroach the zone for the Fire Lane at #8 gate which is a concern of the Fire Service. The City Engineer said a little gate can be created that a bike can fit through and nothing else.

Councillor Swan asked if "No Loitering" signs can be placed there. The City Engineer said they will not be adhered to. Councillor Harvey said if the CoH has any, to just put them out down there. The City Engineer said the CoH is trying to create spaces in the City where people do loiter and in general trying to get people to come into the City, stay and enjoy. There was further dialogue in that regard.

Councillor Ming left the meeting at 11:25am.

(iii) **Presentation by Piers Carr:** Councillor Harvey expressed his disappointment and that the Mayor had expressed his excitement when they agreed that they would make these containers a bit more Bermuda friendly. Now the containers are going to have solar panels on the roof. Mr. Carr had the opportunity as a businessman to say that they would not be able to do that because it is not in their budget. Councillor Ming had expressed his concern about these containers, the aesthetics of them plus rust, etc. Councillor Harvey was encouraged and supportive when they first presented. If they want to have something in the City come 1 April 2017, then the locations must be only City Hall or Par-la-Ville.

The City Engineer said the cost of parking in Hamilton, for every car bay that is given up is worth \$10K per year. When putting a container in a car park, it will use two (2) car spaces - \$20K. Is the CoH going to get \$20K for rent from them? The CoH has not provided them with a cost. One of the reasons Par-la-Ville was suggested was because there was a venture there in that location which was not charged on a per space basis. The City Engineer asked why would they need a covered charging pod; they want it because they do not want sun on their vehicles. When the vehicle has a range of 80 kilometers, there will be no need to charge the vehicle when coming into Hamilton. The barrier system can be used at #1 Car Park of City Hall and pay like everyone else. This is one (1) rental company but licenses have been given to four (4) or five (5) other companies. If the CoH gives permission for one (1), cannot do for all because there is limited space. The City Engineer does not see a need for dedicated parking for these vehicles.

The Secretary's preference would be to look at something like the covering for the BMW's, a bamboo stylish, open structure where the solar panels could be placed on the back edge and would be open to all electric vehicles using various adaptors as deemed necessary. Councillor Swan commented that the CoH could do that themselves and charge a fee. Discussion continued.

The City Engineer expressed his disdain for sticking a container on Front Street. He would hope that the Council sticks to the original approval of letting them use Par-la-Ville Car Park and work towards a long-term solution of creating a centralised universal charging station somewhere in the City. With the barrier system going in at #1 Car Park, it is a perfect location for those vehicles to park on Front Street.

ACTION: The Secretary to write a letter to Mr. Piers Carr advising that the Infrastructure Committee has agreed to let them use Par-la-Ville Car Park for the short-term and then the CoH will work towards a long-term solution of creating a centralised universal charging station in the City.

The City Engineer gave the Mayor's view that is the CoH in the tourism business and if so, the CoH should be doing everything to support these initiatives and give them the most exposure. The Secretary said this is the sort of discussion that could be placed on the agenda for the Strategic Planning Session scheduled for 16 March 2017. There was continued dialogue.

(iv) Residential Parking Permit - Ms. Lisa Swan, a Resident on Princess Street:

Councillor Edwards commented that Ms. Swan was having some challenges and does not have her car licensed. She came to pay her taxes and was refused a residential parking permit because of the car not having a current valid license. The Traffic Warden advised that if she did remove her car, she would receive a ticket. There are photographs of all the Government vehicles parked there and most of them do not get tickets. She spoke to the Mayor who asked her to send the photographs of the cars parked. Ms. Swan wrote down all the license numbers of cars that park there. She is a resident and asked if she could have a note from the CoH to say that she is a resident and would be able to park her car there. The Government vehicles are parking in residential parking bays every day.

The Secretary said the CoH can have the Government vehicles ticketed because they do not have permits to park in those bays. Ms. Swan's car cannot remain parked in the bay because: (i) the car does not have a residential parking permit; and (ii) it would be taking up a space that other residents with parking permits could use. Ms. Swan can get a temporary pass from TCD to move the vehicle and arrange for the car to be stored until she is able to have it licensed.

The City Engineer said just because the car is in a parking bay, it is still on the street. It needs to be a licensed vehicle on the street because of insurances, etc. The CoH cannot allow unlicensed cars to remain parked on the street. The Secretary suggested that photos of the Government vehicles that are parked in the residential bays be forwarded to the CoH with a date and time stamp. Then that information can be forwarded so that the Traffic Wardens can ticket them. Discussion continued.

12. Motion to Move to Restricted Session

Proposed: Councillor N. Swan

Seconded: Councillor R. Edwards

The Public Session adjourned at 11:45am.