



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.
MISSION: To provide effective operations of the city through collaboration of members, management and staff.

City Hall, Hamilton
Residents Advisory Committee
10 August 2017
4:00pm

Present: Councillor Carlton Johnson (Chair)
Councillor RoseAnn Edwards
Tracy Marshall, Associate Member
Erica Smith, Associate Member
Sarah Thompson, Associate Member

In Attendance: Ed Benevides, Secretary
Danilee Trott, Event Project Manager

Apologies: Councillor Henry Ming
Dr. Michael Bradshaw, Associate Member

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1. **Confirmation of Notice** - The Secretary confirmed that the notices of the meeting and the agenda were sent out according to the meeting guidelines.
 2. **Role of the Chairman** - Councillor Carlton Johnson assumed the role as the Chairman.
 3. **Open Meeting** - Councillor Carlton Johnson opened the meeting at 4:09pm.
 4. **Apologies** - the Secretary confirmed that he received apologies from Councillor Henry Ming and Associate Member, Dr. Michael Bradshaw.
 5. **Public Participation:**

There is no public participation/presentation.
 6. **Correspondence:**

There is no correspondence.
 7. **Minutes of Previous Committee Meeting dated 8 June 2017**

Proposed: Councillor R. Edwards

Seconded: Associate Member, Erica Smith

The Minutes were accepted as read.

8. Matters arising from the Minutes dated 8 June 2017:

(i) **Email to the Committee Members samples of the artwork to be mounted on the wall at Till's Hill along with the artist's information:** The Event Project Manager advised that Ms. Cooper had not confirmed when she would be commencing the artwork on Till's Hill. She expressed reservations in doing that artwork. Conversations have been had to try and convince her to do the art piece. It was explained to her that the artwork would be done on 4'x8' panels. The CoH would be willing to collect the panels and erect the artwork on the wall. To date, she has not started and was given a deadline until the 15 August 2017. After that, will move on to another artist.

The other locations where art projects are being done are:

- The wall that goes into Par-la-Ville Car Park.
- Till's Hill

The artwork in Chancery Lane and the flag on the Front Street bathrooms are being refreshed.

(ii) **Re-send the final drafts for the informational magnet and the flyer:** It was noted that the final draft is with the Bermuda Press but nothing has been received to date. J. Pitt of the Events Department forwarded a follow-up email and now just waiting to hear back from the Bermuda Press. Once confirmation is received on a delivery date, will then arrange to do a walkabout to distribute to the residents. The dates being looked at are 19 August 2017 and 9 September 2017.

9. Status Update:

(i) **Events:**

- **Staff Summer Party - 12 August 2017:** 12 noon - 6:00pm on the Uber Vida.
- **Art Project:** Discussed earlier in the meeting - Action item noted.
- **Battle on the Rock - 25 - 27 August 2017.**
- **City Food Festival - 17 - 23 September 2017.**
- **Bermuda Fashion Festival (BFF) - 29 October - 4 November 2017.**
- **Busker and Vendor Village in E.F. Gordon Park - 10 June 2017:** This event was rained out. The subsequent event was going to be a joint event in partnership with BEDC and moved from Court Street to the City Hall Car Park. The event was then postponed until further notice. There was continued discussion on the event and the conflict with a funeral viewing being held at Emmanuel Baptist Church.

ACTION: The Event Project Manager to follow-up with T. Lightbourne with regards to the rained-out event held in June 2017.

10. Recommendations for Review:

There are no recommendations for review.

11. Any Other Business:

(i) **Discussion re: Residents Advisory Committee's 3-year Budget:** The Secretary commenced to speak to the proposed 3-year budget presented and queried the financial aspect of the budget:

- **Facilitating creating City Neighbourhood Watch:** \$2,000 for rental space, refreshments and advertising.
- **Promoting Public Art in Residential Neighbourhoods and other parts of the City:** This would be an addition to the current City Arts Festival. There is a desire to encourage public art in the residential neighbourhoods within the City and can be combined with the City's Art Festival. The City's Art Festival has been leaning towards public commercial art. There are proposed months for the public art, April and November 2018 but there would have to be some collaboration with what other events are going on in the City. \$6,000 would be for art supplies, artists and any other type of support to prepare the decided locations. The allotment would be \$3,000 each for the two (2) proposed months.
- **Cleaning up the Trash in the City with KBB:** The budget is to facilitate cleaning up trash throughout the City, e.g. trash bags, water and arrange for the collection of the trash bags from those locations. The Residents Advisory Committee and the residents did a clean-up in March 2017 and the focus was on parking lots, etc. Most of the litter was generated in the BIU and E.F. Gordon Square parking lots so a considerable amount of time was spent cleaning up those areas. Also trying to encourage residents to participate in this regard.

Councillor Johnson suggested that the corporate sector should be invited to participate in assisting with these projects.

- **Greening all Parts of the City - Refurbishing the Planters and Hanging Plants:** There are planters on Church Street, Reid Street and Front Street and the thought was to have more of them from Front Street going up towards Court Street, in the outreach of the City. There is a mandate for the Parks Superintendent to have more planters completed and distributed throughout the City.

It was suggested that once the list is complete of when and where the planters are going to be moved into the City, that the members are made aware of their locations.

ACTION: The Secretary to provide for the Members of the Residents Advisory Committee, the plan/list for the planters' distribution.

E. Smith queried if there was an opportunity for residents to be involved in the selection of the locations for the planters to which the Secretary gave a positive response and commented that the logistics of that happening would have to be worked out. Dialogue continued on the residents' involvement in painting the planters.

- **Naming of City Neighbourhoods with Residents and Businesses:** This is another idea around how to engage the residents and businesses in some type of fun event in helping to achieve the branding throughout the City, e.g. a budget for generic City banners on an annual basis. It was suggested that there could be a competition that would involve the residents and the businesses and utilise the City's logos. It would also give them an opportunity to name distinct parts of the City. A committee would have to be formed to review the submissions received. There was continued discussion.
- **Partnering with School Children from Area Schools to Decorate the Christmas Tree at Court and Dundonald Streets:** It was noted that there is only one (1) area school, Mount St. Agnes (MSA) but there are a great deal of nursery schools and day-care centres within the City. The idea is to have one of the nursery schools make decorations for the tree. Also, it was thought to make the tree decorating into an event whereby the school students can assist the CoH with decorating the tree. The CoH can provide cookies, etc. for the event.
- **Back-to-School Celebratory Event for Residents Geared to Families and Especially Interactions of Seniors and Youth:** Instead of having a picnic/gathering which is stationary, it was thought to have a roaming event held on an annual basis, i.e. learning the history of certain areas within the City, e.g. the development of City Hall. Three (3) or four (4) areas could be targeted throughout the City to have these educational events together with associated activities and refreshments provided - deemed a Celebration of City Life - highlighting how to Live, Work and Play in the City. These events can celebrate the past, present and future of the City. Also, to include and invite past City residents who have moved out of the City to come back and celebrate City life. Discussion continued on the various locations within the City that could be spoken about in these educational events.

(ii) **Creating a Reporting and Resolution System:** This system could be implemented to find a better way to communicate areas of concern with a follow-up system for feedback. There was discussion on a programme - SeeClickFix which has been implemented by some cities. This programme will generate a response once an issue or concern has been reported and recorded.

It was suggested that if there is a concern or issue that it be forwarded to the City Secretary to be included on a list for the Committee for follow-up. The Engineering Department provides a Project Charters list every month for the Council Members where all CoH's projects are given timelines.

Councillor Johnson suggested that for issues or concerns to be resolved, they should be submitted in writing to the City Secretary who will in turn channel them to the appropriate committee first for discussion and then sent back to the Residents Advisory Committee with the actual resolution of that concern or issue.

ACTION: The Secretary to provide a status sheet of ongoing works for the Committee Members prior to the next Residents Advisory Committee.

Dialogue continued on the Residents Advisory Committee's mandate.

The meeting was adjourned at 5:05pm.