



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

MISSION: To provide effective operations of the city through collaboration of members, management and staff.

City Hall, Hamilton
Residents Advisory Committee
1 December 2016
4:00pm

Present: Councillor Carlton Johnson (Chair)
Councillor George Scott, JP
Councillor RoseAnn Edwards
Sarah Thompson, Associate Member

In Attendance: Tanya Iris, Treasurer (Acting Secretary)
Thomas Lightbourne, Senior Events/Marketing Coordinator

Apologies: Ed Benevides, Secretary
Danilee Trott, Event Project Manager
Dr. Michael Bradshaw, Associate Member
Tracy Marshall, Associate Member

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1. **Confirmation of Notice** - the Acting Secretary confirmed that the notices of the meeting and the agenda were sent out according to the meeting guidelines.
 2. **Role of the Chairman** - Councillor Carlton Johnson assumed the role as the Chairman.
 3. **Open Meeting** - Councillor Carlton Johnson opened the meeting at 4:00pm.
 4. **Apologies** - the Acting Secretary confirmed apologies from the Secretary, the Event Project Manager and Associate Members, Dr. Michael Bradshaw, and Ms. Tracy Marshall.

5. Public Participation:

There is no public participation/presentation.

6. Correspondence:

There is no correspondence.

7. Minutes of Previous Committee Meeting dated 3 November 2016

Ms. Thompson commented on:

Page 4 of 5 - 3rd Paragraph: "She queried if there...so that if someone did come along, should read: "so that if someone defaced the artwork..."

Proposed: Councillor G. Scott

Seconded: Councillor R. Edwards

The Minutes were accepted as read with the amendment.

8. Matters arising from the Minutes dated 3 November 2016

(i) **Contact Ms. Cameron and have her forward the information relating to her trip and fall so that the matter can be addressed and resolved** - Councillor Edwards understanding is that Ms. Cameron made contact via emails to the Secretary. Councillor G. Scott said that he was copied in on those emails from Ms. Cameron as well. The Acting Secretary said this matter would have to be deferred until the return of the Secretary. **(Action item outstanding)**

(ii) **Write a letter to the residents who are tipping once all of the necessary information has been received from Councillor Edwards and/or the Sanitation Superintendent** - Councillor Edwards stated in the last meeting that Filter Queen was one of the main culprits of tipping (dumping of garbage). The Acting Secretary queried which residents had to be written to. Councillor Edwards said the Sanitation Superintendent is aware of the situation and can elaborate on the matter as well. The Acting Secretary said the Secretary was probably waiting to receive all of the necessary information as to whom the letter had to be written and what the issues are as it relates to tipping.

ACTION: The Acting Secretary to advise the Secretary that a letter has to be written to Filter Queen immediately regarding the issue of tipping.

Councillor Edwards said dumping takes place on a regular basis on Ewing Street and all along that area. Maybe information has to be put forward to all residents via a general notice to inform them about putting out their garbage, i.e. particular size, quantity, e.g. furniture, etc. The Acting Secretary said the CoH has information for the residents regarding the rules and regulations for sanitation in the area - a garbage collection schedule. Councillor Ming concurred with Councillor Edwards pertaining to the issue of the dumping of garbage which is not considered part of the regular collection. There used to be a policy that the residents had to call and give notice and have the CoH do a special collection. Dialogue continued.

The Acting Secretary said the information has been sent out several times to the residents. Councillor Ming said that part of the issue with tipping is, in spite of information being sent once a year, residents are transient and they may have just missed a flyer or are totally unaware. Regarding residents in the area, unlike businesses, they can come and go without having a clue of what is happening in the City as it relates to the policies surrounding tipping. There needs to be a regular and conscious effort to communicate this information to the residents.

Councillor G. Scott added that maybe there other persons that do not live in the City who are doing the tipping because they are not familiar with the garbage collection that is done on a daily basis whereas in their neighbourhood garbage collection is done twice a week. The Acting Secretary reiterated even though she is not a resident of the City, everyone in Bermuda knows that you are not supposed to put out their garbage like that. Whether a resident inside or outside of the City, it is known that bulk garbage should not be just put out at any time, arrangements have to made with either W&E (outside) or the CoH (inside). Councillor Ming said the CoH has on record the owners of properties and they are the ones that are taxed and not necessarily the residents in the City. Therefore, often the information is not going to the persons who are the culprits. For example, on Ewing Street there are various demographics/individuals that are not necessarily familiar with Bermuda's Laws. There was continued discussion.

Councillor Edwards then read #10 of the **Refuse Collection Schedule and Terms of Service**:

"Any person who fails to comply with these requirements and so causes the City of Hamilton to provide extraordinary services will be charged a minimum service fee of \$500.00." Councillor Edwards asked if this charge has ever been enforced. The Acting Secretary said probably not because it is very difficult to enforce particularly trying to identify the culprit or having persons disclose any information. She said that in a previous Council meeting it was suggested that a Press Conference be done in this regard. Ms. Thompson said that would be a good idea because sometimes it is one thing to send out a notice but may have a better impact if the CoH speaks to the public at large. She has seen people that do not live in the City stopping by bins and placing their garbage there.

Councilor Johnson said if the City does not have evidence whether it is electronic or through neighbours volunteering information, it would be very hard to prosecute persons that are responsible for this behavior. It should be noted that if there is some way that the City could advertise this policy so that it reaches the people that are in transit, the landlords and the long-term home owners, etc. Hopefully this matter can be resolved at some point and be revisited in 2017.

9. Status Update:

(i) Events:

- **Late Night Shopping** - starts tomorrow, dates are 2nd, 9th, and 16th December and there will be live entertainment outside City Hall as well as on Reid Street. Will be pedestrianising Reid Street to allow vendors, entertainment, DJ's to be placed between Gibbons Company and Phoenix on those dates.
- **Scavenger Hunt** - starts next week Monday. Have gone out to the retailers and asked them to participate in a 2-3 week Scavenger Hunt trying to boost sales for the retailers. On average there are about 300-350 participants per day. Between the CoH and the Chamber of Commerce, invitations were sent out for retailers to be a part of the Window Display Competition as well as the Scavenger Hunt. A few of the North Hamilton retailers are actually participating and donating gifts for both causes.

- **Mayor's Party** - taking place next week Wednesday 7th December 2016. If any Member has not sent in their RSVP, to do so with Tamara Bradshaw, Project and Rentals Coordinator.
- **New Year's Eve Event** - working with Eugene Dean and BEDC. Looking to receive an update regarding this event and if not the CoH will decide moving forward. Presently, the CoH does not know if they will be going ahead with this event if all of the requirements have yet to be met. T. Bradshaw has sent out the necessary emails to the parties involved and will know by tomorrow if all of the requirements have been met.

ACTION: Thomas Lightbourne will forward an email to the Residents Advisory Committee once he has received information that all of the requirements have been met, advising if the CoH will be moving forward with New Year's Eve event.

T. Lightbourne advised that the CoH has allotted \$5K in-kind sponsorship for staffing costs and \$15K directly for the fireworks display. He has to receive confirmation from Mr. Dean that the additional funds are covered, security confirmed and all of the other requirements that the CoH has requested before moving ahead any further with guaranteeing this booking. Last year the CoH was "gipped", i.e. the CoH was supposed to receive the funds from the Government and at the last minute advised that the Purchase Order was voided and that they would not cover the funds. If the funds are not received prior to the event, the CoH will not be hosting any New Year's Eve event in the City of Hamilton.

Councillor Edwards asked if an area had been established for the fireworks display. T. Lightbourne said that he has a site visit with Dek Froud at Bernard's Park tomorrow. Mr. Dean had requested that location so that the fireworks can be seen in North Hamilton. T. Lightbourne reiterated that if the CoH does not hear from Mr. Dean the latest tomorrow, the event will be cancelled. Mr. Dean has been given an extension as the deadline was mid-November. Councillor Edwards then asked if the CoH could have been a sponsor with the \$15K. T. Lightbourne said that the \$15K was requested for the fireworks display. There was continued dialogue regarding the budgeted monies for the fireworks display.

Councillor Johnson applauded the fact that the CoH has given a deadline and is sticking to it because without security and all of the other logistics in place, this event could not take place. Councillor Ming emphasised that in a previous meeting the Group was told that under "**no circumstances**" the event will go ahead if the CoH did not receive the information by the middle of November. To date the CoH has not received the information required, i.e. police report indicating that they have been notified of the event, the closing of the street, etc. The CoH has gone beyond being over considerate. Councillor Johnson stated that the CoH does not want to have negative publicity at any time but if the CoH has gone the extra mile and the Group has not complied then the CoH should not move forward with the event.

T. Lightbourne said even though the CoH set a deadline for the event, they do want to have activity in North Hamilton and will try to accommodate. The Events Department does have a timeframe that they have to stick to with the entire department being on and out on vacation in the month of December. At the present moment, the absolute deadline is tomorrow Friday 2 December 2016 at 5:00pm.

ACTION: Thomas Lightbourne or Tamara Bradshaw will forward an email to the Residents Advisory Committee advising whether the New Year's Eve event will be going ahead.

Dialogue continued.

The Recording Secretary intimated that there is a Resolution stating that the Council approved the event with those stipulations mentioned earlier in the meeting.

10. Recommendations for Review:

RECOMMENDATION: That the Board approve the request for Mrs. Erica Smith to join the Residents Advisory Committee as an Associate Member.

Proposed: Residents Advisory Committee
Unanimous

11. Any Other Business:

Councillor G. Scott gave his well wishes to the Committee and their families for the upcoming Season.

Councillor Edwards and Ms. Thompson gave their sentiments as well in that regard.

The meeting was adjourned at 4:35pm.