



**VISION:** We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

**MISSION:** To provide effective operations of the city through collaboration of members, management and staff.

City Hall, Hamilton  
**Residents Advisory Committee**  
5 November 2015  
4:00pm

**Present:** Councillor RoseAnn Edwards (Chair)  
Rt. Wor. Charles R. Gosling, JP  
Sarah Thompson, Resident, Laffan Street  
Dr. Michael Bradshaw, Resident  
Tracy Marshall

**In Attendance:** Ed Benevides, Secretary  
Danilee Trott, Event Project Manager  
Elbert Richardson, Sanitation Superintendent

**Apologies:** Councillor George Scott, JP  
Councillor Henry Ming

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1. **Confirmation of Notice** -the Secretary confirmed that the notices of the meeting and the agenda were sent out according to the meeting guidelines.
  2. **Role of the Chairman**- Councillor Edwards was acknowledged as Chair for the meeting in the absence of Councillor C. Johnson.
  3. **Open Meeting** - Councillor Edwards opened the meeting at 4:10pm.
  4. **Apologies** - the Secretary confirmed that apologies were received Councillor G. Scott and Councillor H. Ming.

**5. Public Participation:**

(i) **Constable Arthur Dill** - PC Dill introduced himself as a member of the CAT team. He stressed that he works with the community on every level from street lighting to bullying. He noted that his primary function is to work with the community, to partner with businesses and more to help the community in any aspect. He added that he works with a lot of community based organizations and charities and Neighbourhood Watch programs. He gave examples of initiatives that have worked. S. Thompson inquired about signage for Neighbourhood Watch and asked if there were any guidelines to follow with regard to erecting the signs seeing as they would be in Hamilton. The Secretary confirmed yes. Councillor R. Edwards asked if the different Watch groups ever got together to share information. PC Dill answered that that is what he is working on. The Mayor enquired about partnering with Works & Engineering. He

asked for examples of how they help. PC Dill said it might be fencing or something that might be hazardous to the public. Graffiti removal. Sometimes their time is donated. The Mayor went on to ask about the prostitution and drug activity on Princess Street. PC Dill confirmed that crime is all over. S. Thompson added that there is lots of criminal activity even in her neighbourhood. PC Dill confirmed that he wants to be the point person for long-standing issues so that they can get resolved. S. Thompson made mention of the police presence she has seen and that has helped. Councillor R. Edwards asked the Secretary about the cameras at Till's Hill and who monitors them. He confirmed that the BPS monitors them. The Secretary confirmed that there are about 8 locations in the City that BPS monitors. It was noted that the 6 cameras that the CoH purchased are in the budget for installation. These will be on a wireless network. One is solar. The Secretary confirmed that any cameras that are not on private property are monitored by the BPS.

The Sanitation Superintendent asked who assists with moving loiterers for new business owners. PC Dill confirmed that the BPS can assist but a statement must be given so people can be prosecuted. PC Dill provided his contact information: Cell - 717-0991, email - adill@bps.bm.

PC Dill left the meeting at 4:40pm

**6. Correspondence**

There is no correspondence.

**7. Minutes of Previous Committee Meeting dated 22 September 2015**

**Proposed:** Councillor R. Edwards

**Seconded:** Mayor C. Gosling

The minutes were accepted as read

**8. Matters Arising from the Minutes dated 22 September 2015**

**(i) Road Markings and the entrance for E&B Trading**

The Secretary confirmed that this has been taken to the Infrastructure Committee.

**(ii) Copy of Resident's Advisory Committee's Mandate**

The Secretary confirmed that this has been received and has gone out to all members.

**(iii) Draft Outline of Events for 2015**

The Secretary confirmed this has been done.

**9. Status Update**

**(i) Review of Parking Within the City**

The Secretary confirmed that this has been moved to the Infrastructure Committee.

**(ii) Canal/Laffan Streets Roundabout**

The Secretary said he would look into this as it is a Capital Project in progress and the budget is currently under review. He confirmed that it is not in the current list of new

projects or renewals so he will check with the City Engineer and report back to the Committee. He said we may be doing it in house.

**Action: The Secretary to liaise with the City Engineer about the status of the Canal Street roundabout and report back to the Committee.**

S. Thompson added that she is very concerned about the timeline as are many other citizens. She added that there are many container trucks coming up and down Canal Road. It is a hazardous situation where the lanes bottleneck.

**Action: The Secretary to invite the Engineering Department to the next Committee to update the Committee on conditions and progress of the Canal St. roundabout project.**

S. Thompson added that safety needs to come first. The Mayor confirmed that the residents have been very patient and waited a long time for the project's completion.

(**Note:** The Chairman mentioned that at least one resident that has a Resident's Parking Permit does not appear on the list of permit-holders provided to the Committee. She also asked about enforcement of the bays. The Secretary added that that is a BPS issue. The Mayor added that the CoH is hoping that the parking ordinance will go back into effect soon and that CoH will be responsible for enforcement/clamping. He noted that it has been included in the budget to add a nominal fee (\$25.00) for the Residential Permits. This will come into effect in January if and once the Board and the Minister approve the budget. The Mayor asked that members of the Residents Committee be invited to the Infrastructure Committee when the review of Parking in the City is addressed.

**Action: The Secretary to invite the Residents Committee members to the Infrastructure Committee meeting when the review of Parking in the City is an agenda item.)**

#### 10. Recommendations for Review:

(i) Mandate - Residents Advisory Committee

**Recommendation:** The Committee recommends to accept the mandate.

**Proposed:** Dr. Bradshaw

**Seconded:** S. Thompson

**Unanimous. Passed.**

The Mayor noted that this is what will lead the committee forward; that it is a living document and can be tweaked when necessary.

#### 11. Minutes of Previous Board Meeting dated 20 October 2015

Councillor R. Edwards asked that the 5<sup>th</sup> paragraph on Page 2 be amended to, 'Councillor Edwards said as a result of knowing Ms. Hyde and what she does for the community, the Residents Advisory Committee has agreed to **sign up** as a group.

**Proposed:** Dr. Bradshaw

**Seconded:** Councillor R. Edwards

The Minutes of 20 October were accepted as corrected.

## **12. Matters Arising from the Minutes dated 20 October 2015**

### **(i) Set up Meeting with Councillor Edwards re: Seniors' Tea Event and the Creation of a Budget for Approval for the Event.**

The Secretary confirmed that a budget has been submitted to the Finance Committee. He added that the Finance Committee recommended refusal for various reasons but that the overwhelming response was that there are quite a few Teas already happening and that Christmas is a very busy time of year and that another Tea was unnecessary. S. Thompson asked if going forward, if this would be in the Committee mandate. Dr. Bradshaw confirmed, yes. Dr. Bradshaw expressed disappointment in the decision in that the Associate Members are put in a very strange position within the community as they are the ones lobbying for the events. Discussion followed about the proposal to the Finance Committee and it was confirmed that the Mayor spoke at length to the Finance Committee about the Event. The Mayor added that this was presented in the public session of the Finance Committee and he presented as no other members of the Residents' Committee were in attendance, perhaps due to the change in the Committee make-up. He added that with the mandate now adopted, he hoped that recommendations would be taken more seriously and that he too was disappointed with the decision and that he wants this Committee to work. The Event Project Manager added that the Chairman of Finance recommended a series of Town Hall meetings for the New Year and that a 'Tea' element be added to these meetings. She confirmed that a budget has been submitted for this. It was confirmed that there are no Committee budgets for 2016. The Mayor added that items can still be put forward but should be done so in a timely fashion. He noted that there would be a budget review in April due to ongoing changes. Dr. Bradshaw noted that a budget item for the Residents' Committee goes a long way with the residents; shows that they matter. Further discussion continued about how the Committee can make a difference.

### **(ii) Set up Meeting with GlobalArtTV re: Proposal for an Event to be Approved in the Budget for 2016.**

The Event Project Manager stated that she has met with the potential organizers and she has followed up with calls and emails and is still waiting for a proposal. A discussion commenced about whether or not to go ahead with the Event. The Chairman suggested we go back again to GlobalArtTV. Dr. Bradshaw disagreed. The Event Project Manager stated that Global still wants to do a NYE block party. She told them that the Committee didn't support it but they were welcome to present it. With regard to the Entertainment and Technology Fair, Global is waiting on information from overseas partners so they can forward a comprehensive proposal. She confirmed that she still has not received anything.

She also confirmed that she has not even seen so much as a draft outline of the proposal. The Event Project Manager reiterated that with the review of the budget, the Committee might still have options. The discussion continued.

### 13. Any Other Business

- (i) Councillor Edwards inquired about lights on Court Street, by the Emmanuel Baptist Church. The Sanitation Superintendent confirmed that lights were currently being installed.
  - (ii) Dr. Bradshaw inquired about the database. The Event Project Manager confirmed that it is complete and the first mailing was due to be the upcoming City newsletter. She added that the CoH is working on an email database, that the CoH was weak in that area. She added that there are about 9,000 names on the database that is categorized. Dr. Bradshaw added that the mailings will be a good way of getting the information about the Residents Committee in the public forum. The Event Project Manager added that the Committee can offer up any information they would like to be included in the Newsletter. She suggested a Committee photo, the mandate, etc. She asked for the Committee to assist where they can by encouraging people to send in their email addresses or be aware of anyone not receiving the mailings/information who should be.
  - (iii) T. Marshall asked if the Committee was aware of her complaint submitted to the Infrastructure Committee. She asked if there was a process for complaints. The Secretary confirmed that a complaint should be submitted in writing that can then be shared with the appropriate manager for follow up. The Event Project Manager noted that there is an area on the website to submit complaints. Dr. Bradshaw noted that when complaints were made to the CoH, he thinks the managers responsible for the complaint should be the ones responding to the complainant so that there can be further conversation that leads to a resolve. The Secretary confirmed that any complaints that come to him are directed to the appropriate manager. He noted that sometimes there are unforeseen emergencies that come up that need to be dealt with and scheduling needs to be amended.
- S. Thompson suggested that a process for submitting complaints be included in the Newsletter so that people are aware of how complaints are addressed. The process should include a chain of command. The Secretary noted that setting expectation is a challenge. Changing schedules can become a challenge. The Mayor added that there are internal challenges when it comes to planning and addressing complaints.

The Councillor R. Edwards made mention of a letter that was sent in to the Secretary from Mrs. Cameron. She had fallen near Union Square. She mentioned the trees in that area are uprooting the sidewalk and that it is now a hazardous area. She added that she sees a lot of areas of neglect with regard to trimming and grass cutting.

The Secretary noted that tree uprooting is unlikely but we can look for ways to address the sidewalks. She suggested going out and looking at the areas affected.

The meeting was adjourned at 5:57pm.