



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

MISSION: To provide effective operations of the city through collaboration of members, management and staff.

City Hall, Hamilton
Residents Advisory Committee
7 April 2016
4:00pm

Present: Councillor George Scott, JP (Chair)
Councillor Carlton Johnson
Councillor Henry Ming
Councillor RoseAnn Edwards
Sarah Thompson, Associate Member
Dr. Michael Bradshaw, Associate Member
Tracy Marshall, Associate Member

In Attendance: Ed Benevides, Secretary
Danilee Trott, Event Project Manager

Apologies: Rt. Wor. Charles R. Gosling, JP
Elbert "Apples" Richardson, Sanitation Superintendent

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1. **Confirmation of Notice** -the Secretary confirmed that the notices of the meeting and the agenda were sent out according to the meeting guidelines.
 2. **Role of the Chairman**- Councillor George Scott assumed the role of the Chairman.
 3. **Open Meeting** - Councillor G. Scott opened the meeting at 4:04pm.
 4. **Apologies** - the Secretary confirmed apologies from the Sanitation Superintendent. The Mayor is not a member of this committee but sent his apologies and will not be in attendance today.

5. Public Participation:

There is no public participation/presentation.

6. Correspondence:

There is no correspondence.

7. Minutes of Previous Committee Meeting dated 3 March 2016

Proposed: Councillor H. Ming

Seconded: Councillor R. Edwards

The Minutes were accepted as read.

8. Matters arising from the Minutes dated 3 March 2016

(i) **Brief Summary Status Update re: the Laffan Street Roundabout** - the original timeframe of being completed by 24th May 2016 is now not going to be obtained. There have been a number of impacts regarding staffing, mostly to illness and will be trying to reschedule various teams and projects to try and get the work back on track. Once that happens there would be a better understanding of a timeline to progress. The CoH does not have the funds to outsource the project. The Secretary could not give a percentage of the outstanding work that has to be completed. The biggest piece of the project was the pump station that has been completed.

(ii) **Follow-up with KBB** - T. Marshall advised that some members of the Residents Advisory Committee had met with Anne Hyde of KBB and PC Dill of the CAT team. Discussions were had with regards to firming up the membership with KBB and the relationship with the CAT team pertaining to a Neighbourhood Watch and how that would operate. The Neighbourhood Watch would be a certain sector of the residential community. The area would be from Laffan Street up to St. Theresa's, across cedar Avenue, along Angle Street to Union Street all the way to E&B then along North Street and all the way back. Eventually other areas will be considered. Another name other than Neighbourhood Watch will be identified. A walkabout will also be scheduled to introduce the residents to the idea. The tentative date for the walkabout would be between 25 April and 2 May 2016 and a meeting on 13 May 2016. With regards to KBB a date has not been set as yet but a couple of events would be organised sometime in 2016 getting the community together to clean up a pre-determined area.

The Event Project Manager asked that when the dates are determined to advise the Events Department so that some PR can be done around those events.

(iii) **Relocation of Sign near Jehovah Witnesses Church** - this is pertaining to parking in front of Mr. Jones' gate which has been an ongoing problem. Councillor Edwards suggested that a letter be written to the two (2) churches, Jehovah Witnesses and Revival Assembly in this regard. Councillor Ming said it would not matter where the signs are relocated it will not solve the problem.

(iv) **Letter to the Jehovah Witnesses Church re: Parking** - the Secretary advised that a letter had not gone out to the Jehovah's Witnesses previously. He did confirm that he sent a note to Michelle Mathias who is head of the wardens and pointed out the concern and asked if her team could assist. He also advised Scott Devine who is the head of the CAT team asking for his team to assist as well.

ACTION: The Secretary will write a letter to the Jehovah Witnesses and the Revival Assembly churches requesting that they follow the rules and have consideration for others.

ACTION: Councillor Edwards to provide the Secretary with contact information to write to the Revival Assembly as he has no information in that regard.

There was continued dialogue. The CoH had assisted by asking Dellwood to allow people attending the churches and parents who drop their children off at the school at the Salvation Army to park on their property.

9. Status Update:

There are no status updates.

10. Recommendations for Review:

There are no recommendations.

11. Any Other Business

(i) **Councillor Ming** - there are large appliances left at the top of Till's Hill in the garbage receptacle area, i.e. electric stove, microwave, etc. For the last 5 or 6 days the amount of garbage seems to be growing in those two (2) receptacles. It is not the typical household garbage. Discussion continued.

ACTION: The Secretary to check with the police to see whether they observed the appliances being dropped off at the top of Till's Hill during the period of 6 - 7 April 2016.

(ii) **Informational Material on the Residents Advisory Committee with a View to Distributing to the Residents of the City of Hamilton** - the Residents Advisory Committee talked about going out into the neighbourhoods and meeting with the residents to officially advise them of who was on the committee. The committee will pick sections and thought that it would be helpful if there was some type of informational magnet that could be placed on the refrigerator, etc. with information such as trash collection, etc. Councillor Edwards has been trying to work with a vendor to provide a quote. She then showed a sample of what they would like to use.

The Event Project Manager said the CoH would normally order from a business overseas. It was noted that there are about 700 residents.

ACTION: The Event Project Manager would secure a quote for 1000 re: informational material on the CoH and the Residents Advisory Committee to be distributed to the residents within the City of Hamilton.

12. Motion to Move to a Restricted Session

Proposed: Councillor H. Ming

Seconded: Councillor R. Edwards

Note: The Secretary recommended that all of the **Any Other Business** items that were held in the Restricted Session of 3 March 2016 be added to the Public Session of 7 April 2016 because the information does not constitute a condition for the Restricted Session.

(iii) **Laffan Street Roundabout** - S. Thomson distributed photographs in connection with a container truck trying to turn on the roundabout. One day this week a container truck coming down from Canal Road had to go on the opposite side of the street to go up Laffan Street. They got stuck in the middle and had to do a backwards/forwards until they could actually go up the street. In addition to that there is going to be a sidewalk which is going to be close to the CoH building. If something went terribly wrong, i.e. oil on the road, raining, etc. that container truck would have hit the CoH building and/or hit any cars coming up and down because of the lack of room to maneuver.

RECOMMENDATION: The Residents Advisory Committee to make a recommendation to the Infrastructure Committee to review the concerns regarding the Laffan Street roundabout and container trucks.

Proposed: Councillor H. Ming
Unanimous

Seconded: Councillor R. Edwards

The Secretary then showed the map of the Laffan Street roundabout, etc. There was continued discussion.

ACTION: S. Thompson to forward the photographs of the container truck coming down Canal Road to the Secretary.

(iv) **Container Trucks going over Till's Hill** - Councillor Edwards commented on the container trucks and the ongoing issues in this regard. Her understanding is that letters have been forwarded to particular companies advising them of the trucks going over Till's Hill. The signage there serves no purpose because it is faded. She then referenced signage in other areas e.g. Harbour Road and on East Broadway and suggested that the CoH possibly adopt similar signs. In a previous meeting Councillor Ming had commented that people will not obey the signs until there is some enforcement. Discussion continued.

ACTION: Councillor Edwards to forward the photographs of the signs mentioned regarding the container trucks.

(v) **Planning Applications within the City** - T. Marshall asked about the process regarding planning applications, whether it is commercial or residential and what happens once they go the Infrastructure Committee. The Secretary said it depends on what the application is and most applications come to the CoH mainly in the capacity of advisory. The CoH does not have any authority but can pass on a comment. Approval is entirely up to the Planning Board.

T. Marshall then commented on a spray painting booth proposed for World Distributors and advised that the residents in that area have opposed that application. The Secretary stated that this application would also go the Environmental Department because there are certain very stringent high-level requirements.

Councillor Ming commented that the newer contained-typed spray paint booths has all of the environmental facilities in place and will probably be approved. If there is an objection, ensure that the objection is not for the area in which it will be erected but object to the potential contaminates.

The Secretary commented that there is already an issue regarding illegal parking in that area and the CoH will be looking at that very closely and would have to have some very strict enforcement with the assistance with the police. There was further dialogue regarding residential parking in that area and the lack thereof. The Secretary further commented on the proposals to TCD with regards to residential parking but has not received any response from them to date. There is a triangle portion of TCD which belongs to the CoH and there would be an issue with the egress going on to North Street because the site line would be difficult at that corner.

(vi) Pedestrian Crossing on Dundonald Street across from Heritage Worship Centre -

Councillor Johnson commented that this matter had been discussed previously and that a plan was due to come online to make that crossing less hazardous. When people are coming off the sidewalk to cross the pedestrian, with the width of a car or truck, they are not seen until they are actually a third of the way on to the pedestrian crossing. To date, nothing has happened. The Secretary said that there was probably a plan for the sidewalk to be done but it is probably not in the budget. What has been done in other places is that the sidewalk has been pushed out to remove the parking area so that the pedestrian is standing exactly where the road is.

RECOMMENDATION: The Residents Advisory Committee to forward a recommendation to the Infrastructure Committee to look into the issue of the pedestrian crossing on Dundonald Street across from the Heritage Worship Centre.

Proposed: Councillor C. Johnson
Unanimous

Seconded: Councillor H. Ming

The Public Session of the meeting was adjourned at 4:45pm.