



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

MISSION: To provide effective operations of the city through collaboration of members, management and staff.

City Hall, Hamilton
Residents Advisory Committee
8 November 2018
4:00pm

Present: Councillor Carlton Johnson (Chair)
Councillor George Scott, JP
Councillor Henry Ming
Councillor RoseAnn Edwards
Tracy Marshall, Associate Member
Sarah Thompson, Associate Member
Erica Smith, Associate Member

In Attendance: Patrick Cooper, City Engineer (Acting Secretary)
Danilee Trott, Event Project Manager
Jessica Astwood, Event Project Manager (Designate)

1. **Confirmation of Notice:**

The Acting Secretary confirmed that the notice of the meeting and the agenda were sent out according to the meeting guidelines.

2. **Role of the Chairman:**

Councillor Carlton Johnson assumed the role as the Chairman.

3. **Open Meeting:**

The Chairman opened the meeting at 4:02 pm.

4. **Apologies:**

The Acting Secretary confirmed that no other apologies had been received.

5. Public Participation/Presentation:

There was no public participation/presentation.

6. Correspondence:

There was no correspondence.

7. Minutes of Previous Committee Meeting dated 4 October 2018:

Proposed: Councillor G. Scott

Seconded: Councillor R. Edwards

The Minutes were accepted as read.

8. Matters arising from the Minutes dated 4 October 2018:

(i) **Letters to be written to the businesses in the area regarding parking in residential parking bays:** Another letter to be sent to the B.E.A.S.T. Gym regarding the issue of the bikes parked on the sidewalk. Also liaise with the Bermuda Fire and Rescue Service and have them either write or contact the gym regarding this matter. Correspondence was received from the Bermuda Fire and Rescue Service that indicated that they would add the issue of bikes parked on the sidewalk to their schedule for further review. Action item still to be completed.

ACTION: Correspondence received from the Bermuda Fire and Rescue Service to be distributed to the Residents Advisory Committee. **(City Engineer)**

(ii) **Liaise with the Communications Manager regarding the status on the proposed events provided by the Committee.** Action item still to be completed.

The Event Project Manager said there were two (2) items which the Communications Manager had passed on for the budget; the school students decorating the Christmas tree on 7 December 2018 and the artwork on the Till's Hill wall which was due to be finished within the next couple of weeks. Ms. Marshall noted the KBB Clean-up, amongst other projects, were also on the list. She also hoped that next year more input from the Communications Manager would be beneficial to the Committee.

ACTION: The Communications Manager to be invited to attend all the Residents Advisory Committee Meetings in future. **(Acting Secretary)**

(iii) **Forward to the Infrastructure Committee the matter regarding street lights on the eastern side of Court Street, between Victoria Street and Dundonald Street, where hanging wires had been there for some time and the lights had not been completed.** Action item completed.

The Acting Secretary said that this was an area where conduit had been installed 15 years ago but no power supply had been installed for the copper top style lights on the eastern side of the road. This was included in a programme of ongoing upgrades throughout the City. The Chairman was particularly concerned with the area from the HSBC building on Court Street and Church Street down to Front Street, which is also currently without adequate lighting. This matter to be addressed urgently to safeguard the public.

ACTION: Forward to the Infrastructure Committee for urgent action, the installation of power supply on the eastern side of Court Street and the upgrade of lighting in the area from the HSBC building on Court Street and Church Street down to Front Street. **(City Engineer)**

Ms. Tracy Marshall and Mrs. Erica Smith joined the meeting at 4.09 pm.

9. Status Update:

The Event Project Manager (Designate), Jessica Astwood, was introduced to the Members and Associate Members of the Committee.

(i) Events:

- **Food Festival:** 17-20 October 2018. Very successful event.
- **Boat Parade:** 8 December 2018. There are currently 48 boats registered with additional sponsorship secured.
- **Lighting of the Tree:** 23 November 2018. The Autism Society is the Registered Charity for this event.
- **Tree Decorating:** 7 December 2018 E.F. Gordon Square with the assistance of school students from Mount Saint Agnes and Dellwood Middle School who had received their decorations today. The Acting Secretary noted that previously the tree had been subject to misuse and malicious damage in its current location, with daily cleaning and maintenance necessary to keep the tree looking fresh. He asked the Committee if they would be able to contact the residents nearby and ask them to take ownership of the tree in its current location with a view to curbing the misuse and damage. The Committee discussed other possible sites for the tree. Ms. Marshall suggested that Mr. Smith's property on the corner of Court Street and Victoria Street. It was agreed that this would be a suitable alternative location for the tree.

ACTION: Contact Mr. Smith to discuss the possibility of erecting the Christmas tree on his property on the corner of Court Street and Victoria Street and report back to the Acting Secretary (**Councillor Edwards**)

- **Late night Shopping:** 14 and 21 December 2018. Road closures will commence at 12 noon and schools, churches and choirs have been invited to perform on these evenings. Temporary taxi stands would not be required for this event.
- **New Year's Eve:** There would be no event this year.

10. Recommendations for Review:

There were no Recommendations for review.

11. Any Other Business:

(i) **Ms. Thompson:** asked for an overview of the implementation of the Wheelie Bin distribution in the City. The Acting Secretary said that the distribution of a free Wheelie Bin to all City taxpayers started a year ago. Following the recent notice to apply for additional Wheelie Bins, there had been a good response. With the continued distribution of Wheelie Bins, a second collection truck had been commissioned to cope with the volume of trash.

(ii) **Councillor G. Scott:** was concerned that the restrooms on Union Street had been closed for some time. The Acting Secretary said that the cleaning company had closed the restrooms pending a major clean. Councillor G. Scott had been in contact with the owner of the cleaning company. The Acting Secretary said that quotes were currently being obtained for the installation of CCTV at the entrance and in the vestibule and the accompanying legislation regarding public washrooms.

ACTION: Inspect the restrooms on Union Street. (**City Engineer**)

(iii) **Mrs. Smith:** noted that as the Citizen Satisfaction Survey sent to City residents together with their tax bills was not fruitful, would be published in the next Newsletter. She suggested that other ways to gather the information be explored.

RECOMMENDATION: That the Board approve for the Finance Committee to consider a budget for a telephone Citizen Satisfaction Survey, pending further communication from Global Marketing Research Company and another two (2) marketing research companies for comparison.

Proposed: Residents Advisory Committee

Unanimous

(iv) **Mrs. Smith:** wanted to know the COH's plans for the future of the E.F. Gordon Park and any fundamental infrastructure being considered, in particular more trash bins. The Acting Secretary said that these services were under review.

There being no further business, the meeting adjourned at 4.35 pm.