



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

MISSION: To provide effective operations of the city through collaboration of members, management and staff.

City Hall, Hamilton
Residents Advisory Committee
9 November 2017
4:00pm

Present: Councillor Carlton Johnson (Chair)
Councillor Henry Ming
Councillor RoseAnn Edwards
Sarah Thompson, Associate Member
Tracy Marshall, Associate Member

In Attendance: Ed Benevides, Secretary
Thomas Lightbourne, Senior Events & Marketing Coordinator

Apologies: Danilee Trott, Event Project Manager
Erica Smith, Associate Member

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1. **Confirmation of Notice** - the Secretary confirmed that the notices of the meeting and the agenda were sent out according to the meeting guidelines.
 2. **Role of the Chairman** - Councillor Carlton Johnson assumed the role as the Chairman.
 3. **Open Meeting** - Councillor Carlton Johnson opened the meeting at 4:07pm.
 4. **Apologies** - the Secretary confirmed that he had received apologies from the Event Project Manager, Danilee Trott & Associate Member, Erica Smith.

5. **Public Participation:**

There was no public participation/presentation.

6. **Correspondence:**

There was no correspondence.

7. **Minutes of Previous Committee Meeting dated 5 October 2017**

Proposed: Tracy Marshall, Associate Member

Seconded: Councillor H. Ming

The Minutes were accepted as read.

8. Matters arising from the Minutes dated 5 October 2017:

There were no matters arising.

9. Status Update:

(i) Events:

- **Art Installation - Till's Hill:** Event Project Manager to provide update at next meeting. Senior Events & Marketing Coordinator was unaware of the status of the various projects.
- **Tree Lighting Ceremony:** November 24
- **MarketPlace Parade** - November 26
- **Dr. E.F. Gordon Tree Decorating Event** - December 8 (participating schools are Mount St Agnes and Dellwood Middle School).
- **BEDC Christmas Vendor Village** - December 8
- **Boat Parade** - December 9 - Cancelled due to low participation.
- **Christmas in the City** - December 15 and 22
- **New Year's Eve Event** - December 31 on Front Street.
 - Movie night for the Kids 7:00p.m. - 9:00p.m.
 - Local Entertainment
 - Featured Artist - Keri Hilson
 - There will be no fireworks but looking to have a light show.
- **ITU World Triathlon - April 2018:** - no update provided at this time.

10. Recommendations for Review:

There are no Recommendations for review.

11. Any Other Business:

- (i) **Discussion: Court Street Christmas tree decoration** - discussed earlier in the meeting as part of the Events update.
- (ii) **Suggested location of additional planters** - the Secretary suggested that Ms. Thompson mark on the map the location where she would like to see the additional planters. This would be submitted to the evaluators for consideration. It was noted that some planters have been taken in to be refurbished. They will be returned to their original location.
- (iii) **Calendar of Events for November and December 2017; and January - March 2018** - Calendar of Events to be emailed to members. Calendar of Events for January - March 2018 has not been completed.
- (iv) **Draft Street Tree Policy** - the Secretary advised that a great deal of of input had been received from the Council Members regarding the policy. Feedback from the Residents Advisory Committee was requested.

(v) **KBB Clean-up Date** - S. Thompson advised that the KBB clean-up will take place on Saturday December 9, 2017 from 9am - 11am.

(vi) **Budget for 2018 - 2020** - the Secretary advised that the budget was approved at the Board meeting held on November 8th, 2017.

Many of the suggestions made were absorbed in other departmental budgets. It was mentioned that the Residents Advisory Committee would like to be included in the planning of any events in the City as suggested by them.

The meeting was adjourned at 4:34pm.