



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.
MISSION: To provide effective operations of the city through collaboration of members, management and staff.

STAFF, LEGISLATIVE & GOVERNANCE COMMITTEE

**City Hall
Hamilton**

Dear Members:

There will be a meeting of the Staff, Legislative & Governance Committee of the Corporation of Hamilton on Tuesday 14 February 2017 at 10:00am to consider the following:

A G E N D A

1. **Confirmation of Notice**
2. **Role of the Chairman**
3. **Open Meeting**
4. **Apologies**
5. **Public Participation:**

There is no public participation/presentation.

6. **Correspondence:**

There is no correspondence.

7. **Minutes of Previous Meeting dated 17 January 2017**

8. **Matters arising from Previous Meeting dated 17 January 2017:**

- (i) Work on the changes to the Acceptable Use Policy. **(City Engineer and Recording Secretary)**
- (ii) Provide an updated Memo on current litigation and legal matters for the Committee Members. Also provide the Memo on a monthly basis as part of the package for the Council meetings. **(Secretary)**
- (iii) Provide the wording for the suggestion/recommendation made by the Mayor as it relates to appointed Members and ex-officios and the impact it would have on the quorum. This is to be forwarded to the Committee before the next Committee meeting in February for feedback. **(Secretary)**
- (iv) Arrange a meeting with Ms. Aideen Ratteray Pryse as her role as Acting Permanent Secretary for the CoH. **(Secretary)**

9. **Status Update:**

There are no updates.

10. **Recommendations for Review:**

Recommendation: That the Board approve the Acceptable Use Policy with the amendment.

Recommendation: That the Board approve the draft Policy on Unsolicited Proposals. **(Approved in the Corporation Board meeting dated 4 January 2017 and consequently approved by the Minister)**

11. **Any Other Business:**

- (i) Discussion regarding the appointment of Committee Members/Quorums.

12. **Motion to Move to Restricted Session:**

Ed Benevides, Secretary & COO _____



Signature _____

Date: _____ February 9, 2017 _____