



**VISION:** We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.  
**MISSION:** To provide effective operations of the city through collaboration of members, management and staff.

## **STAFF, LEGISLATIVE & GOVERNANCE COMMITTEE**

**City Hall  
Hamilton**

Dear Members:

There will be a meeting of the Staff, Legislative & Governance Committee of the Corporation of Hamilton on Tuesday 23 January 2018 at 10:00am to consider the following:

### **A G E N D A**

1. **Confirmation of Notice**
2. **Role of the Chairman**
3. **Open Meeting**
4. **Apologies**
5. **Public Participation:**

There is no public presentation.

6. **Correspondence:**

There is no correspondence.

**Minutes of Previous Meeting dated 21 November 2017**

**7. Matters arising from Previous Meeting dated 21 November 2017:**

- (i) Send out to all staff as a "Not Final" version of the CoH Employee Handbook with a view to it being effective 1 January 2018. **(HR Manager)**

**8. Status Update:**

- (i) Current Litigation/Legislation

**9. Recommendations Awaiting Minister's Approval:**

That the Board approve the draft Memorial Tree and Park Bench Donation Policy as presented with the amendments.

That the Board approve the amendments to the CoH Employee Handbook as presented.


**10. Recommendations for Review:**

There are no Recommendations for review.

**11. Any Other Business:**

- (i) Re-Draft 40' Container Application Policy. **(City Engineer)**
- (ii) City Hall Staff Parking Policy. **(Councillor N. Swan)**

**12. Motion to Move to Restricted Session:**

Ed Benevides, Secretary & COO \_\_\_\_\_  \_\_\_\_\_  
Signature

Date: \_\_\_\_\_ January 18, 2018 \_\_\_\_\_