



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

MISSION: To provide effective operations of the city through collaboration of members, management and staff.

City Hall, Hamilton
Staff, Legislative & Governance Committee
20 February 2018
10:00am

Present: Rt. Wor. Charles R. Gosling, JP (Chair)
Councillor Henry Ming

In Attendance: Ed Benevides -Secretary
Lindell Foster - HR Manager
Ian Hind - Senior Engineer

Apologies: Councillor Lawrence Scott
Patrick Cooper - City Engineer

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1. **Confirmation of Notice:** The Secretary confirmed that the notice periods were met in accordance with the new meeting guidelines.
 2. **Role of the Chairman** - Mayor Gosling was acknowledged as the Chair in the absence of Councillor Lawrence Scott.
 3. **Open Meeting** - Mayor Gosling opened the meeting at 10:00am.
 4. **Apologies** - Apologies were received from Councillor Lawrence Scott and City Engineer, Patrick Cooper. Senior Engineer, Ian Hind attended the meeting in the City Engineer's stead.
 5. **Public Participation/Presentation:**

There was no public participation/presentation.
 6. **Correspondence:**

There was no correspondence for review.

7. Minutes of Previous Meeting dated 23 January 2018:

Proposed: Councillor H. Ming

Seconded: Mayor, Charles Gosling

The Minutes were accepted as read.

8. Matters arising from Previous Meeting dated 23 January 2018:

(i) **The City Engineer requested a list of the changes that were made to the CoH Employee Handbook so that the staff will be able to easily identify what they are instead of having to read the entire document:** Action item completed.

(ii) **The Mayor suggested that the CoH engage in more active communication in terms of advising the users of the car park about the changes prior to 1 February 2018, e.g. put flyers on the cars, hire a student to give out flyers as drivers are entering/exiting the car park, etc.:** The Secretary advised that communication has been increased in terms of advising users about car park changes. However, no movement has been made on Elliott Street and Bull's Head Car Parks as yet. It has not been decided if the CoH is going to do flyers or not. The Senior Engineer reported all the equipment has been installed at the Elliott Street Car Park as well as the additional signage requested. The shelters are being installed around the paystations. It is hoped that testing of the system will begin within the next week. The equipment to finish Bull's Head has arrived on Island and will be installed subsequently. A request has been forwarded to Hectronics to send an engineer from will be coming to Bermuda to help commission Bull's Head Car Park and run the 1-ticket system. The 1-ticket system works at Hectronics on the test system overseas but not able to get it to work locally.

On a separate matter, the Mayor asked if the Parks Superintendent had been made aware of trees, etc. growing out of the wall at Elliott Street Car Park. The Senior Engineer advised that this was being taken care of as well as a new tree being planted at the entrance of the Elliott Street Car Park.

9. Status Update:

(i) Current Litigation/Legislation:

- **Litigation:** The Secretary advised that there has been no further movement on the Ewing Street matter, the Costs hearing or the Mortgage hearing. The CoH is waiting on dates from the court. There is a date for the Privy Council hearing in October 2018.
- **Legislation:** The Secretary advised that the CoH has not seen a draft of the Parking Ordinance. It appears that the Government has changed its mind and the AG's Chambers is now editing the Ordinance that the CoH had previously provided instead of re-drafting.

10. **Recommendation Approved by the Minister:**

That the Board approve the amendments to the 40' Container Policy as proposed, adding conditions so that it states: (i) that the contents of the container must be of like material; or (ii) the oversized item must be 50% of the volume of the container; or (iii) the oversized item must be 40% of the value of the container. Examples of various categories are: food stuffs, furnishings, construction materials, machinery, boats and vehicles.

The Mayor advised that he has had communication from one of the consolidators expressing some concern about the changes to the 40' Container Policy. The City Engineer, Secretary and the importer are going to be reviewing the changes.

That the Board approve the amendments to the Corporation of Hamilton's Employee and Members Parking Policy as proposed: change **Persons** to **Employees and Past Members** requesting a replacement permit due to lost, being replaced or stolen will be charged a \$25.00 (twenty-five dollar) fee. **Current Members** requesting replacement will be at the discretion of the Treasurer.

11. **Recommendations for Review:**

There are no Recommendations for review.

12. **Any Other Business:**

There was no further business to be discussed.

13. **Motion to Move to a Restricted Session:**

Proposed: Councillor H. Ming

Seconded: Mayor, Charles Gosling

The Public Session was adjourned at 10:10am.