



**Hamilton**  
Bermuda at its *best*

**APPLICATION PERMIT FOR TRENCHING AND ROADWORKS**

*(Issued under authority of the Hamilton Traffic and sidewalks Ordinance 1988)*

Permission is hereby requested by: \_\_\_\_\_

Trenching Location: \_\_\_\_\_

**The following indicated conditions apply:**

- Not more than half the street to be excavated or obstructed at one time to permit one lane of traffic.
- Where two-way traffic is reduced to one lane, traffic control is to be provided by means of a “STOP/GO” sign or traffic lights.
- The service shall be placed at a depth of not less than **24”** below grade.
- On completion of work a plan shall be submitted to the City Engineer’s office showing the exact location and depth of the service left in the trench.
- Hazard lights shall be placed around the trench/obstruction between dusk and dawn.
- Belloc, BTC/Digicel, OneCom, Watlington Waterworks and the Government Water Section must be contacted before work is started so that they may ascertain the position of existing services. The sign off from Belco must be obtained before any trenching works commence.
- Backfilling and reinstatement shall be performed according to the attached schedule (ii) or to the previously agreed satisfaction of the City Engineer. Failure to do so may result in subsequent permit applications being refused.
- The permit holder will call the Corporation to have paving slabs lifted prior to commencement of work.
- The Corporation will do all sidewalk repairs at the cost of the permit holder.
- Grass verges will be reinstated by the Corporation at the cost of the permit holder.
- All work to be carried out between the hours of 8:00 am to 7:00 pm**
- DATE:**  
**Start:** \_\_\_\_\_ **End:** \_\_\_\_\_
- The entrance to all properties shall be maintained at all times and any trench shall be boarded over where necessary.
- A properly designated temporary sidewalk at least **3’ 6”** in width is to be provided for the safe passage of pedestrians.
- As small a section of sidewalk as possible is to be excavated or obstructed at any one time.

**ADDITIONAL CONDITIONS:**

- Permanent reinstatement of the carriageway will be performed by the Corporation and the cost of such work will be the responsibility of the permit holder. It is agreed that the area for reinstatement is one lane of pavement (minimum 6 feet width and 4" depth).
- Two lanes are to be free from all obstructions during the periods of 7.00 am to 9.00 am and 4.00 pm to 6.00 pm Monday through Friday.
- Reinstatement of damaged or missing signage / road-markings will be performed by the Corporation and the cost of such work will be the responsibility of the permit holder.
- The edges of the trench shall be saw cut after backfilling the trench and before temporary reinstatement.
- The backfilled trench must be inspected by the Corporation prior to asphalt being placed. The Corporation reserves the right to have the contractor reopen the trench if it is asphalted before the Corporation can perform their inspection.

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**\* The contractor shall ensure the safety of the site at all times and ensure full compliance with all Health and Safety Acts, Rules and Regulations.**

\* The permit holder indemnifies the Corporation from all damages to persons or property caused as a result of the permit holder acting under authority of this permit

\* This permit is not transferable, and any fee paid is not refundable.

\* This permit may be copied solely for the purpose of display at the site.

\* Fees are as laid out in the attached schedule (i) item (vi).

\* Where the City Engineer deems that a hazard to the public exists as a result of the works, the Corporation may take emergency measures to correct the hazard and recover from the permit holder any expenses so incurred.

**\* Permit Fee \$262.00**

**\* Road Closure Advertising Fee \$300.00**

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I have read and fully understand and accept the terms and conditions laid out above:

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Emergency Contact number: \_\_\_\_\_

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Authorized Signature

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Date