



**VISION:** We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.  
**MISSION:** To provide effective operations of the city through collaboration of members, management and staff.

**Corporation of Hamilton Board Meeting, City Hall, Hamilton - 4 January 2017 - 12:30pm**

**Present:** Rt. Wor. Charles R. Gosling, JP, Chairman  
Councillor John Harvey, MBE, JP  
Councillor Dennis Tucker, JP  
Councillor Nicholas Swan  
Councillor Lawrence Scott  
Councillor Henry Ming

**Staff:** The Secretary - Ed Benevides  
The Treasurer - Tanya Iris  
The City Engineer - Patrick Cooper  
The Human Resource Manager - Lindell Foster  
The Event Project Manager - Danilee Trott  
The Communications Manager - Zoe Mulholland  
The Executive Assistant to the Mayor and the Secretary/COO - Paula Thomas

**Apologies:** Councillor George Scott, JP  
Councillor RoseAnn Edwards

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**1. Confirmation of Notice:**

The Secretary confirmed that the appropriate notices of the meeting and agenda were duly given according to the meeting guide although it was stated that the agenda had been updated again yesterday.

**2. Role of the Chairman:**

The Mayor confirmed his role as the Chairman.

**3. Open Meeting:**

The meeting was called to order at 12:30pm. The Mayor introduced Paula Thomas who was recently hired to replace Zoe Mulholland as Executive Assistant to the Mayor and the Secretary/COO. Ms. Mulholland has been promoted to Communications Manager and will participate in future Board Meetings to promote the work of the Board.

4. **Apologies:**

The Secretary confirmed apologies from Councillor George Scott and Councillor RoseAnn Edwards.

5. **Public Participation/Presentation:**

There were no public presentations.

6. **Correspondence:**

There was no correspondence.

7. **Minutes of Previous Finance Committee meeting dated 7 December 2016**

**Page 2:** Last paragraph No. (ii) needs to be changed to No. (iii).

**Page 9:** should read "**Commented on his discussion with Constable Dill when he attended the meeting of the Infrastructure Committee**".

**Page 3:** Under Finance Committee Resolution, should read "**The CoH will need \$750K to do Par-La-Ville.....**" and not \$750.

The minutes were accepted with the amendments.

**Proposed:** Councillor L. Scott  
**Unanimous**

**Seconded:** Councillor J. Harvey

8. **Matters arising from the previous Board Meeting of 7 December 2016**

(i) **The Event Project Manager to contact Ms. Merle Ratteray for further information regarding celebrations for Mr Earl Cameron's 100<sup>th</sup> birthday:** The Event Project Manager said she contacted Ms. Merle Ratteray (a family member who has been working on an event for Mr. Cameron's 100<sup>th</sup> birthday) who advised that Mr. Cameron's birthday is in August and it will be too hot for him to travel during this time. The family had not confirmed that the trip was even going to occur but if it did, it would most likely happen in April. However, there are no solid plans in place at the moment. The Event Project Manager left her contact information with Ms. Ratteray who will confirm if they decide to make local plans. The Mayor mentioned that a film is being made of Earl Cameron's life and a presentation will be made of the film in the Fall.

Councillor Harvey asked when under '**Matters Arising**' would the Board be able to discuss items that are not on the agenda and the Mayor said that this point in the meeting would be a suitable time.

(ii) **Vagrants in the City:** Councillor Harvey mentioned the issue with vagrants and that the CoH is not happy about the current situation. He said that the Metropolitan Police in London, in cooperation with the Mayor of London, have a programme called 'Rent a Cop' enabling people to privately hire police officers.

If they hire one they effectively receive the services of a second officer free of charge. Councillor Harvey said his hope for the future is that once the CoH's finances are in better shape, the Finance Committee will be able to consider setting aside a portion of the budget to implement a similar programme in conjunction with the Bermuda Police.

He said he had sent an email to the other Board Members regarding the programme but unfortunately to date he has not received a response. Councillor Tucker said that it would be useful to have sight of the article from The Economist that Councillor Harvey had referred to. Councillor Ming said that the CoH's problem with the vagrants is not just about policing but it also comes down to how Government and the Courts will deal with the issue.

**ACTION:** Councillor Harvey to provide the Board with a copy of the article from The Economist.

The Mayor suggested that Senator Jeff Baron and Senator, the Hon. Michael Fahy be invited to a meeting with himself, Councillor Harvey and the Secretary to discuss how Government wishes to address the vagrant issue. The Secretary pointed out that it is possible to hire the services of the Bermuda Police although it is not exactly the same as the programme being run by the City of London Police. Councillor Harvey clarified that he is not just talking about hiring Police for one-off events such as Cup Match but hiring them on a regular schedule. He believes that the issue is time sensitive because the City of Hamilton will be hosting many high profile, well-attended events during the upcoming months and the CoH should be looking at ways to curb anti-social behaviour. The Mayor said that having had conversations with both Senators he thinks they feel the same way as Councillor Harvey.

The Mayor said he had recently written a letter to The Royal Gazette regarding the issue of vagrants and although the feedback he received was complimentary he was stunned that nobody had come forward with any suggestions. The upcoming tourist events should not be the driving force for dealing with the vagrant issue and the residents of Bermuda should also be taken into full consideration.

**ACTION:** The Secretary to arrange a meeting with Government to discuss the vagrant issue.

9. **Committees and Recommendations for Review:**

a. **Residents Advisory Committee - 1 December 2016**

**RESOLUTION:** That the Board approve the request for Mrs. Erica Smith to join the Residents Advisory Committee as an Associate Member. **(Approved in Corporation Board meeting dated 7th December 2016)**. The Secretary confirmed that an invitation to join the Committee has been extended in writing to Mrs. Smith.

b. **Infrastructure, Development & Future Committee - 14 December 2016**

**Recommendation:** That the Board approve for the Corporation's lawyer to write a letter to America's Cup Bermuda (ACBDA) to encourage discussions and transparency in relation to the waterfront area during America's Cup 2017. **(Discussed in Corporation Board meeting dated 7 December 2016 and held over until the Mayor has discussions with ACBDA)**

The Mayor said he had attended a meeting with ACBDA and talked about the various items which are still outstanding and there had been some progress. There has been an exchange of letters and it has been confirmed that America's Cup will be running the Super Yacht facility and will also possibly be releasing to the CoH, No. 5 and No. 6 car parks - if not completely then certainly for a large segment of the 6-week programme.

**ACTION:** The Secretary to provide all Members with a copy of the letters sent to date to America's Cup.

**RECOMMENDATION:** That the Board agree that all correspondence relating to the New Year's Eve event be sent off to all of the relevant Ministries immediately and copying all of the parties involved. The current appetite of the Corporation of Hamilton is not to support the event.

The Secretary said he felt that this was more of an Action Item than a Recommendation to the Board because the letters have in fact already been sent and they were mailed in December to all the relevant Ministries including the Premier and the Commissioner of Police.

The Mayor confirmed any other discussions relating to New Year's will be discussed under Any Other Business (AOB).

c. **Finance Committee - 8 December 2016**

**Recommendation:** That the Board approve for the City Engineer to investigate the costs of installing a barricade system in all of the Corporation's public car parks in the City of Hamilton in order to seek funding. **(Approved in Corporation Board Meeting dated 7 December 2016)**

**d. Staff, Legislative & Governance Committee - 20 December 2016**

**RECOMMENDATION:** That the Board approve the consolidation of the Infrastructure Committee and the Property & Safety Committee. **(Approved in Corporation Board meeting dated 7 December 2016)**

The Mayor said therefore going forward there will be no more Property & Safety Meetings scheduled.

**RESOLUTION:** That the Board accept the draft Policy on Unsolicited Proposals.

It was confirmed that the Secretary had distributed a copy of the draft policy to all Members a while ago. Councillor Tucker felt he was not entirely happy to move forward with the recommendation because he does not have a copy of the document in front of him and would like to review things in full before giving approval.

The Mayor said he is concerned that there is no policy in place right now for unsolicited proposals so the draft policy is a good first step. The Secretary confirmed that the auditors via Steve Woodward at KPMG have given their input. They had been unable to find a comparison policy but they had reviewed the CoH policy and felt it was very comprehensive.

The Mayor went on to say that there is nothing in the CoH policy right now which would enable them to review a proposal sent in on a project. This would mean that all the intellectual work and discoveries that have been made by the party submitting the proposal would fall into the public domain and possibly ruin the protection of the idea and concept for that party. Someone else could then underbid the original party because they would not be liable for all the initial discovery costs, etc. This would dissuade individuals from providing the CoH with unsolicited projects which could be for the betterment of the City. The draft policy sets out a basic framework on which unsolicited proposals could be reviewed by CoH.

The CoH could then make the decision on whether the proposal is the property of an individual or something which is a broadly held concept such as the idea of solar panels for Bulls Head.

Councillor Tucker said originally he had some concerns about how the policy would be implemented into the CoH's day-to-day operations but now that the Mayor has explained it in full, he is happy to proceed with the motion.

**Proposed:** Staff, Legislative and Governance Committee  
**Unanimous**

**d. Property & Safety Committee - 15 December 2016**

There are no recommendations for review as no meeting was held due to the lack of a quorum.

**10. Any Other Business:**

(i) **Pier 6 Floor:** The Secretary confirmed that the floor at Pier 6 is in urgent need of repair and there is a very short timeframe between now and March when the first cruise ship arrives, to get the work done. Unfortunately, this short timeframe does not permit the CoH to go through its normal financial protocol.

The Secretary has therefore approached the Treasurer - who can discern whether normal financial protocol can be set aside - and she agrees with the justification, provided the technical staff can obtain the minimum three (3) written quotes.

The Secretary is looking for the Council to resolve to authorise for the City Engineer and technical staff to get the quotes, award the contract and progress the work. This will be with the full expectation that management will report back to the Infrastructure Committee with all the quotes and their justification for awarding the contract. The City Engineer confirmed that with this approval, the work will be done within the approved budget of \$160K.

Councillor L. Scott asked whether the technical team have any construction companies in mind and the City Engineer said there are four (4) or five (5) who will be approached.

Councillor Harvey asked what the issue is with the current floor. The City Engineer said the floor had been laid with a wood sub-level to level it up and moisture has penetrated the wood and is now bubbling up. The wood will need to be extracted and replaced with a concrete floor.

Councillor Tucker asked whether the CoH could solicit the help of the Government with the floor issue but the City Engineer said that the timeframe for the work is so tight that if they were to start adding other entities then the work will be delayed. Councillor Tucker said he is happy for the work to proceed but perhaps the Secretary should pursue the matter with Government once it has been completed because it also falls under the responsibility of the Ministry of Tourism and Transport.

**RESOLUTION:** That the Board approves the City Engineer to seek at least three (3) written quotes within the \$160K approved budget and determine the successful contractor and then move ahead with the work of relaying the lower floor of Pier 6 Terminal. The full set of quotes and justification for the decision to be presented to the earliest Infrastructure Committee as a take note.

**Proposed:** The Mayor, Charles Gosling  
**Unanimous**

**Seconded:** Councillor L. Scott

(ii) **New Year's Eve Events**: Councillor Harvey said the Board Members have all read about the developments relating to the proposed New Year's Eve event. The Committee had felt that next year it would be in everyone's best interest if the CoH develops and runs its own event to ensure it is the best event that Bermuda can come up with. The Secretary mentioned that there is nothing in the current budget for a 2017 New Year's Eve event. Councillor Tucker said he agreed with Councillor Harvey and commended St. George for their Christmas decorations this year. He went on to say that they always manage to put on a very successful New Year's Eve event as well. It has become apparent that the Group who are currently proposing to put on an event this year in Hamilton does not understand the complexities of running an event such as this in the City.

Councillor Harvey said that many large cities across the world manage to put on spectacular events and the CoH should draw on other organisations within the City to help with sponsorship and form a team to put on a very successful event for Hamilton. Councillor Tucker also commended the City of Hamilton on its Christmas decorations.

The Mayor said that the BEDC (Bermuda Economic Development Corporation) has been formed and they are overseeing some of what he feels are CoH issues in terms of the development of North Hamilton, etc. It has become quite evident that they are not able to organise a proper New Year's Eve event or any other future development of that particular area of the City. This would be an opportunity for the CoH to come in and win people over through how well an event such as this can be organised. The Mayor said he understands that the CoH does not currently have a budget to hold such an event but the money needs to be found from somewhere. This does not mean that the CoH should not work in partnership with some of the organisations who have played a part in trying to put on the event for this year.

The Mayor asked whether the Infrastructure Committee wishes to take this project on or would they prefer for a sub-committee to be formed within Infrastructure to start working on this. The Secretary said that perhaps the budget is the first thing that needs to be set and a decision should be made on where the CoH will get the funding from, then can move forward with the organisation side because the finances will dictate the size of the event. Councillor L. Scott said he feels that Councillor Edwards should be party to this conversation because she has been trying to move forward with a New Year's Eve event in North East Hamilton for quite some time.

**ACTION:** The technical staff to provide a draft budget for a CoH organised New Year's Eve Event to the Infrastructure Committee.

Councillor Harvey said that if any of the Board Members have input or have any recommendations regarding a New Year's Eve event should send them to the Event Project Manager.

11. **Motion to Move to Restricted Session.**

**Proposed:** Mayor, Charles Gosling

**Seconded:** Councillor L. Scott

The Public Session closed at 12.50pm.

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**Date**

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**Mayor**

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**Secretary**