



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.
MISSION: To provide effective operations of the city through collaboration of members, management and staff.

Corporation of Hamilton Board Meeting, City Hall, Hamilton - 1 February 2017 - 12:30pm

Present: Rt. Wor. Charles R. Gosling, JP, Chairman
Councillor John Harvey, MBE, JP
Councillor Dennis Tucker, JP
Councillor Nicholas Swan
Councillor Lawrence Scott
Councillor Henry Ming
Councillor RoseAnn Edwards
Councillor George Scott, JP

Staff: The Secretary - Ed Benevides
The Treasurer - Tanya Iris
The City Engineer - Patrick Cooper
The Human Resource Manager - Lindell Foster
The Event Project Manager - Danilee Trott
The Deputy Treasurer - Siobhan Fubler
The Communications Manager - Zoe Mulholland

1. Confirmation of Notice:

The Secretary confirmed that the appropriate notices of the meeting and agenda were duly given as per the meeting guide.

2. Role of the Chairman:

The Mayor confirmed his role as the Chairman.

3. Open Meeting:

The meeting was called to order at 12:35pm.

4. Apologies:

The Secretary confirmed that no apologies had been received.

5. Public Participation/Presentation:

There were no public presentations.

6. Correspondence:

There was no correspondence.

7. Minutes of Corporation Board meeting dated 4 January 2017

Proposed: Councillor N. Swan

Seconded: Councillor H. Ming

The minutes were accepted as read.

8. Matters arising from the previous Board Meeting of 4 January 2017

(i) **Provide the Board with a copy of the article from The Economist as it relates to a programme called "Rent a Cop":** The Mayor commented on a discussion held prior to this meeting with regards to locating this article in The Economist. The Secretary asked if this matter should be deferred and the Mayor suggested that the search team be broadened.

ACTION: The Secretary to do some further research for the article from The Economist as it relates to a programme called "Rent a Cop".

(ii) **Arrange a meeting with Government to discuss the vagrants in the City issue:** The Secretary said he had requested a meeting with the Minister to discuss this topic. The Mayor said the CoH was looking at bringing a couple of other Ministers into that conversation.

ACTION: The Secretary to continue trying to arrange a meeting with the Hon. Michael M. Fahy, JP Minister of Tourism, Transport & Municipalities and other Ministers, e.g. Senator Jeff Baron, Minister of National Security to discuss the issue on vagrancy in the City of Hamilton.

Councillor Harvey said there is a reason why this matter was discussed. The CoH values the quality of its citizens but were trying to address this issue before the occurrence of the major event that will be in Bermuda in a few months. Councillor Edwards queried if there were any other Council members invited to attend these meetings. The Mayor said that he did not have a particular group in mind. Councillor Edwards expressed that she would like to be a part of those meetings.

(iii)**Provide all Members with a copy of the letters sent to date to the America's Cup:** It was confirmed that the letters were sent to the Committee members.

(iv) **Provide a draft budget for a CoH organised New Year's Eve event to the Infrastructure Committee:** The Secretary advised that this item will be on the Infrastructure Committee agenda for the next meeting scheduled for 8 February 2017.

9. Committees and Recommendations for Review:

a. Residents Advisory Committee - 5 January 2017

There are no recommendations - no meeting held in January 2017.

b. Infrastructure Committee - 11 January 2017

Councillor Harvey said the CoH was informed that their tenant (Polaris/SSL) took it upon themselves to concrete the pad on the dock without authority. Then they had the temerity to invoice the CoH for \$14,000. He continued by saying that the CoH agreed to pay because of the safety aspect. Prior to them being reimbursed, SSL would have to write to the CoH acknowledging that they did not seek permission to do the project. The Secretary said that the CoH had not received anything in writing from SSL as yet but as as soon as their letter is received, the CoH will in turn write to them with the full terms and conditions with regards to the reimbursement.

The City Engineer confirmed that a letter was sent to Polaris/SSL because there were a lot of changes made. Once the CoH found out that they were doing the work without a building permit, they ensured that a permit was secured and SSL got the drawings signed and sealed by an engineer. The work has been inspected and has been done to the correct standards. The work is completed and the CoH is satisfied with it. SSL was informed that if this was to happen again, they would not be reimbursed.

The Mayor reiterated that SSL was requested to write to the CoH acknowledging that they did not seek approval and that they will be following protocol in the future. Councillor L. Scott queried how much more work of this kind has to be done and how will it be monitored. The City Engineer said that the CoH meets with SSL on a quarterly basis. In this case, SSL did notify the CoH of this issue and they were advised that the CoH did not have the funds in this year's budget but it would be put in the budget for January 2017. SSL deemed it to be a safety issue which needed immediate work instead of just cordoning off the area because they wanted to use the area for their operation.

Councillor G. Scott joined the meeting at 12:40pm.

SSL decided that the best way for them to go forward was to fix it themselves because they could finance it up front but they did not include the CoH in this process.

RESOLUTION: That the Board approve for the Corporation of Hamilton to reimburse Stevedoring Services (SSL) for their costs of \$14,000 to repair the concrete slab at No. 7. Payment will be made on the condition that Stevedoring Services Limited (SSL) writes to the Corporation of Hamilton to acknowledge that they did not seek approval to do the work and in future they will follow protocol and seek the appropriate approvals from the Corporation of Hamilton.

Proposed: Infrastructure Committee
Unanimous

c. Finance Committee - 12 January 2017

RESOLUTION: That the Board approve the Purchase Order limit up to \$5,000 for the Senior Events Marketing Coordinator and the Communications Manager.

Councillor Tucker said this recommendation was discussed and agreed upon in the Finance Committee meeting. Councillor Swan queried the protocol in this regard. The Treasurer advised that the two (2) individuals were promoted and with the promotions, it increased their responsibilities. She further advised that the Purchase Order limit is listed to the position and not the person.

Proposed: Finance Committee
Unanimous

d. Staff, Legislative & Governance Committee - 17 January 2017

RESOLUTION: That the Board accept the draft Policy on Unsolicited Proposals. **(Approved in Corporation Board meeting dated 4 January 2017 and consequently approved by the Minister)**

RESOLUTION: That the Board approve the Acceptable Use Policy and Procedure with the amendments.

Councillor L. Scott said this recommendation was going to be sent back to the Staff, Legislative & Governance Committee because additional amendments had to be completed.

ACTION: The City Engineer to circulate the Acceptable Use Policy and Procedure to all members to review with the view of having the Policy put forward at next month's Council meeting.

The Secretary advised that the Council had already approved the Policy but the Minister had suspended the approval.

10. Any Other Business:

There was no further business to be discussed.

11. Motion to Move to Restricted Session.

Proposed: Councillor J. Harvey

Seconded: Councillor N. Swan

The Public Session closed at 12.50pm.

Date

Mayor

Secretary