



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

MISSION: To provide effective operations of the city through collaboration of members, management and staff.

Corporation of Hamilton Board Meeting, City Hall, Hamilton - 8 November 2017 - 12.30pm

Present: Rt. Wor. Charles R. Gosling, JP, Chairman
Councillor John Harvey, MBE, JP
Councillor Dennis Tucker, JP
Councillor Nicholas Swan
Councillor Lawrence Scott
Councillor George Scott, JP
Councillor Henry Ming
Councillor RoseAnn Edwards

Staff: Secretary - Edward Benevides
Treasurer - Tanya Iris
City Engineer - Patrick Cooper
Deputy Treasurer - Siobhan Fubler

Apologies: Councillor Carlton Johnson
HR Manager - Lindell Foster
Event Project Manager - Danilee Trott
Communications Manager - Zoe Mulholland

1. Confirmation of Notice:

The Secretary confirmed that the appropriate notices of the meeting and agenda were duly given according to the meeting guide.

2. Role of the Chairman:

The Mayor confirmed his role as the Chairman.

3. Open Meeting:

The meeting was called to order at 12.30pm.

4. Apologies:

The Secretary confirmed that apologies had been received from Councillor Carlton Johnson, HR Manager, Lindell Foster; Event Project Manager, Danilee Trott; and Communications Manager, Zoë Mulholland.

5. Public Participation/Presentation:

There was no public participation/presentation.

6. Correspondence:

There was no correspondence

7. Minutes of Previous Board Meeting dated 5 October 2017

Proposed: Councillor D. Tucker

Seconded: Councillor G. Scott

The Minutes were accepted as read.

8. Matters arising from the Previous Board Meeting of 5 October 2017:

(i) Forward copies of the draft Street Tree Policy to all Council Members for review:

It was confirmed that the draft Street Tree Policy was forwarded to all Council Members.

(ii) Refer all feedback to the City Engineer and Councillor J. Harvey or attend the

next Infrastructure Committee meeting: Councillor Harvey advised that there was a special session regarding the Street Tree Policy that was held at the Works Depot. There was great interest and contribution in this regard. Councillor Swan commended the City Engineer for a job well done with regards to formalizing this policy and this was supported by Councillor Ming. The City Engineer said he was satisfied with the feedback received and the policy might not be ready for the next Infrastructure Committee meeting but should be for the following meeting in December.

9. Minutes of Previous Board Meeting dated 26 October 2017

Proposed: Councillor J. Harvey

Seconded: Councillor D. Tucker

10. Matters arising from the Previous Board Meeting of 26 October 2017:

There are no matters arising

11. Resolutions Approved by the Minister:

That the Board approve to amend the application as it relates to the rental of Fort Hamilton. The amendment should stipulate that the applicant must hire an off-duty police officer for events over 100 people. Applicants should encourage car-pooling as much as possible and the overflow must take place in the King Street Car Park and the BIU parking lot.

That the Board approve to support the Bermuda International Film Festival's (BIFF) request to waive the rental fees for the Earl Cameron Theatre to the host the Film Festival.

Take Note Virement: That the Finance Committee approve to add \$240K to the existing request for \$510K, total of \$750K virement for legal fees.

12. Committees and Recommendations for Review:

a. Residents Advisory Committee - 5 October 2017

There are no Recommendations for review.

b. Infrastructure Committee - 11 October 2017

Recommendations from the meeting were all approved by the Minister.

c. Finance Committee - 12 October 2017

Recommendations from the meeting were all approved by the Minister.

d. Staff, Legislative & Governance Committee - 17 October 2017

There are no Recommendations for review.

13. Any Other Business:

RECOMMENDATION: That the Board approve the 2018 Budget.

The Finance Department was attempting to do a 3-year budget this year, but the Capital Projects are going to be fairly large in the next couple of years. Councillor Tucker advised that the large item is sewage being handled as a major capital item in the same manner that was done for the Works Depot. Based on the City Engineer's projections, the cost for that project could be around \$16 or \$17 million. He commented on reducing the debt on the Works Depot and then deal with one major capital project at a time. Councillor Swan suggested consolidating the expenditure and the debt. It was noted that there is \$750K in this year's budget for design work for sewage.

There was a slight increase in revenue mostly parking fees. Wharfage should be close to what was seen in 2016. There was a bump in wharfage in 2017 due to America's Cup and is still coming in steady even after the America's Cup. Most of the expenses are close to what was noted in the past except for the legal fees.

Councillor Tucker expressed some concerns regarding staff costs, e.g. health insurance, etc.

Councillor Tucker further commented on the Fire Service charges. His general sense is that if the auditors are insisting that the CoH must recognize this as a liability and if the CoH does not accept their argument, then they will not receive audited statements.

The Secretary commented on the auditors' inconsistency, i.e. putting in an Accounts Receivable for the rent. As there is no contract, cannot account for a revenue stream if there is no contract. Conversely, the auditors are content with putting in a liability for which there is no contract. Councillor Swan suggested leaving the Fire Service in the budget and have that aspect qualified.

The Mayor suggested not calling it the Fire Service anymore but refer to it as reserved for potential liability. The Mayor also suggested to also include a reserve for bad debt Accounts Receivables. Councillor Tucker said to at least accrue for it into the 2018 budget and not 2019 and 2020.

Dialogue continued regarding the communication with the Permanent Secretary in terms of a potential discussion relating to writing off various items.

ACTION: The Treasurer to check into the Health Insurance and Staff Costs for 2017.

The Treasurer advised that there are three (3) Capital Projects on the list: (i) Sewage treatment; (ii) the car parks, and (iii) Solar panels for City properties. There will always be a budget for vehicles, i.e. start replacing vehicles every year. The largest item under Capital Renewals is the \$1.5 million to replace the seawall. There was discussion on securing a grant from the Government for this project and the process involved.

There was continued discussion.

RESOLUTION: That the Board approve the 2018 Budget with the amendment as discussed in the meeting to add an amount for Reserve for Potential Liability of \$600,000 in 2018.

Proposed: Councillor D. Tucker

Seconded: Councillor L. Scott

Unanimous

RESOLUTION: That the Board approve the bid from Gorham's Management & Design in the amount of \$126,592.00 for the Elliott Street Car Park Barrier System.

There were nine (9) tender packages collected and five (5) Bids were received. Gorham's Management and Design was the lowest bid and is an experienced contractor who has successfully installed the barrier system in one other car park.

The Mayor queried if there will be two (2) entrances on Dundonald and Elliott Streets as it is currently. He expressed his concern on the traffic flow and the backing up of traffic on the street waiting to get into the car park.

The City Engineer advised that there will be two (2) entrances and one (1) exit on Elliott Street and two (2) exits on Dundonald Street.

The rationale being, did not want entrances on Dundonald Street because of cars queuing back out into the major roadway. Elliott Street is much quieter and would be a safer operation. Discussion continued.

The Mayor commented on the decision made for the barrier system to be done on every level of Bull's Head Car Park. He queried whether the number of entrances and exits had been expanded on Elliott Street. The City Engineer said that it was expected for Elliott Street to be a two (2) and two (2) based on its size. City Hall and Par-la-Ville are both two (2) and two (2) because the number of cars is equivalent. Each level of Bull's Head is about the same size as City Hall, Par-la-Ville and Elliott Car Parks, approximately 250 cars. On each level it is also expected to have two (2) barriers at each level to cope with the volumes trying to enter and exit.

The Mayor said before commencing work at Elliott Street, it might be worthwhile to put up a large plan regarding the new barrier system, e.g. **Exit Only Area**, etc., whatever information that will assist the public.

Proposed: Councillor J. Harvey
Unanimous

Seconded: Councillor D. Tucker

Discussion continued regarding the Bermuda Festival in 2018 and Members being encouraged to book the Mayor's Box well in advance for the particular event that they wished to attend.

RESOLUTION: That the Board approve that if any Council Members have not booked the Mayor's Box within two weeks prior to any particular Bermuda Festival event, then it would be opened up to the Bermuda Festival for their use.

Proposed: Mayor, Charles Gosling
Unanimous

Seconded: Councillor H. Ming

There was discussion regarding proposals for the space at #60 Serpentine Road. Proposals included:

- Green space with trees planted that could be then taken to be used for trees on the streets.
- Temporary park.

RESOLUTION: That the Board approve the creation of a parkette in the area at #60 Serpentine Road.

Proposed: Councillor J. Harvey
Unanimous

Seconded: Councillor N. Swan

It was noted that the work would be done in-house with CoH staff.

Incident in City Hall Car Park: An email was received from Ms. Angela Berry with regards to an incident that occurred with her when entering the Car Park from Victoria Street through the car entrance/exit section when the metal bar was in an "up" position.

Councillor Harvey shared an experience that he had and suggested a possible warning, i.e. an alarm or sensor that would alert the public that the barrier is still in that position. He then referred to an article that was presented to the Members relating to a person dying after being hit in the head by the metal bar from a barrier system. He further suggested additional signage to be placed in the car parks.

The Mayor said the potential for accidents has been brought to the CoH's attention. The CoH can either decide to ignore and deal with whatever consequence arises or respond to these types of concerns. Dialogue continued in terms of the proper PR to the public regarding the barrier systems and additional signage.

There was continued dialogue on the pros and cons of having sensors in the car parks.

ACTION: The Secretary to respond to Ms. Angela Berry advising of the Council's discussion and what the CoH is intending to do.

ACTION: The City Engineer to ensure that the proper signage is placed at the entrances and exits of the car parks barrier systems.

Status of the Boat Parade: The Mayor received a phone call from Ian Coles who used to be one of the organisers of the Boat Parade. Ten (10) boats had signed up so far whereas normally there are considerably more boats that sign for this event, approximately 60. It has been suggested that the event be delayed for another year. The CoH had accepted taking the role of being a sponsor of the event with no cost attached. The budget has been approved without the Boat Parade included as a line item. It was also noted that the Frouds are no longer in the business of doing the fireworks with immediate effect. Another impact was having the Bermuda Fashion Festival late this year due to the events of the America's Cup. With the appropriate PR, advise Mr. Coles that the Boat Parade has been postponed to 2018.

Incident at Intersection of Victoria and Court Streets: Opposite St. Paul's Church, sub-contractors had covered part of the sidewalk with plywood which has rotted. An elderly lady fell because the plywood gave way but received no major injury, had some grazing to her hand. It was noted that this a liability of the contractor. The incident was witnessed by Councillor L. Scott.

ACTION: The City Engineer to follow-up with the contractor as it relates to the plywood on part of the sidewalk opposite to St. Paul's Church.

The Mayor reiterated to report to either the Secretary or the City Engineer or both regarding any incidents that occur within the City.

14. Motion to Move to Restricted Session.

Proposed: Councillor L. Scott

Seconded: Councillor H. Ming

The Public Session closed at 1.39pm.

Date

Mayor

Secretary