



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

MISSION: To provide effective operations of the city through collaboration of members, management and staff.

Corporation of Hamilton Board Meeting, City Hall, Hamilton - 3 October 2018 - 12.30pm

Present: Rt. Wor. Charles R. Gosling, JP, Chairman
Councillor John Harvey, MBE, JP
Councillor Dennis Tucker, JP
Councillor Larry Scott
Councillor Nicholas Swan
Councillor Henry Ming
Councillor George Scott, JP
Councillor RoseAnn Edwards

Staff: Treasurer - Tanya Iris (Acting Secretary)
City Engineer - Patrick Cooper
HR Manager - Lindell Foster
Deputy Treasurer - Siobhan Fubler
Project and Rentals Coordinator - Tamara Bradshaw

Apologies: Councillor Carlton Johnson
Communications Manager - Zoe Mulholland
Event Project Manager - Danilee Trott

1. Confirmation of Notice:

The Acting Secretary confirmed that the appropriate notices of the meeting were duly given according to the meeting guide.

2. Role of the Chairman:

The Mayor confirmed his role as the Chairman.

3. Open Meeting:

The meeting was called to order at 12.35pm.

4. Apologies:

The Acting Secretary confirmed that apologies had been received from Councillor Carlton Johnson, the Communications Manager and the Event Project Manager. The Project and Rentals Coordinator represented the Events Department.

5. Public Participation/Presentation:

The Mayor invited Mr. Graham Fowle to address the Board Meeting. Mr. Fowle, of Bermuda Import & Export Company Limited, was accompanied by his daughter, Lily. Mr. Fowle commented on the overgrown trees adjacent to properties at the west end of Dundonald Street, near King Street, on the south side, which had been causing damage to these properties. Only two (2) trees in this area had been regularly trimmed. After several attempts over a period of five (5) years, this problem had been reported to the COH without response. He felt it necessary to address the Board in person with a request to have the trees trimmed. The Mayor advised that this matter be referred to the City Engineer and the Infrastructure Committee.

Mr. Fowle and his daughter left the meeting at 12.42pm.

6. Correspondence:

There was no correspondence.

7. Minutes of Previous Board Meeting dated 5 September 2018:

Proposed: Councillor L. Scott

Seconded: Councillor H. Ming

The Minutes were accepted as read.

8. Matters Arising from the Previous Board Meeting of 5 September 2018:

- (i) **Counsel's Opinion on the amendments to the Municipalities Act 2018:** The Opinion from Mr. Michael Beloff, QC, to the Council Members had been distributed for review and comment. Councillors Harvey and Tucker expressed concern that the Opinion may not be easily understood and queried whether someone should come in to give clarification. The Council agreed that no further clarification would be sought.
- (ii) **Bermuda Tourism Authority (BTA) Structure at the end of #1 Dock:** The Bermuda Tourism Authority (BTA) was aware that their lease was for five (5) years. The City Engineer clarified the lease agreement terms with BTA, however, they were not cognizant of the Minister's comment that the lease was for two (2) years.

9. Recommendations for Review:

There were no Recommendations for review.

10. Resolutions Approved by the Minister:

That the Board approve a Tariff Rate Increase of 1.8% for Polaris Holding Company Limited subject to the comments of the Finance Committee.

That the Board approve the bid from Marshall's Maintenance in the amount of \$112,740.00 for the repainting of steelwork on the 3rd floor of the Bulls Head Car Park.

That the Board approve the bid from Horsfield Landscaping in the amount of \$116,525.00 for Traffic Light Signals Upgrade - Church/Court Streets' Junction.

11. Committees and Recommendations for Review:

(i) Residents Advisory Committee - 6 September 2018

There was no meeting held due to the lack of a Quorum.

ACTION: The Mayor recommended that the Staff, Legislative & Governance Committee approve a policy, whereby, should any Committee meeting not take place due to a lack of a quorum, the meetings must be rescheduled within the week following, at the same time, to ensure the Committees meet once every month. **(Staff, Legislative & Governance Committee)**

(ii) Infrastructure Committee - 12 September 2018

RESOLUTION: That the Board approve to waive the rental fees for the use of Pier 6 for the hosting of the annual Remembrance Day War Veterans Luncheon with the provision to charge for the labour costs.

Proposed: Infrastructure Committee

Unanimous

RESOLUTION: That the Board approve the continued partnership between the Corporation of Hamilton and the Bermuda International Film Festival (BIFF) for the use of the Earl Cameron Theatre and the City Hall Foyer for the period of March 15 - 22, 2019.

AMENDED RESOLUTION: That the Board approve the continued partnership between the Corporation of Hamilton and the Bermuda International Film Festival (BIFF) for the use of the Earl Cameron Theatre and the City Hall Foyer for the period of March 15 - 22, 2019. Subject to the outstanding debt being paid to the Corporation of Hamilton prior to the start of the event in 2019.

ACTION: Notify the Bermuda International Film Festival (BIFF) of the requirement to settle their outstanding debt prior to the start of the event in 2019. **(Project and Rentals Coordinator)**

Proposed: Mayor, C. Gosling
Unanimous

Seconded: Councillor L. Scott

RESOLUTION: That the Board approve the same level of in-kind sponsorship as was established for the Labour Day event for the Go-Karting Grand Prix and Music Extravaganza to be held on Saturday 13 October 2018. The Corporation of Hamilton would require receipt of the proper documentation and the proper processes followed as well as confirmation from all businesses approving the road closures inclusive of the times of the closures and the event. Also, would require confirmation indicating the support from the Go-Kart Association.

AMENDED RESOLUTION: That the Board approve the same level of in-kind sponsorship as was established for the Labour Day event for the Go-Karting Grand Prix and Music Extravaganza to be held on Saturday 13 October 2018. The Corporation of Hamilton would require receipt of the proper documentation and the proper processes followed regarding confirmation from all businesses approving the road closures inclusive of the times of the closures and the event. Also, would require confirmation indicating the support from the Go-Kart Association. Subject to the Association's insurance coverage which must specifically state that it would indemnify the Corporation of Hamilton from any claims arising out of the event.

Proposed: Councillor D. Tucker
Unanimous

ACTION: Advise the Go-Kart Association of the COH's specific insurance coverage requirement to indemnify against any claims arising out of all events. **(Project and Rentals Coordinator)**

(iii) **Finance Committee - 13 September 2018**

There were no Recommendations for review.

(iv) **Staff, Legislative & Governance Committee - 18 September 2018**

There were no Recommendations for review.

12. Any Other Business:

- (i) Councillor G. Scott asked the City Engineer if there were any issues regarding the security company at the Docks. The City Engineer was not aware of any issues. The Mayor stated that the City Engineer should be made aware of all issues in this regard. Councillor G. Scott said it had come to his attention that the security company had advised the truck drivers that they must wear steel-toed boots while on site instead of sneakers, which are currently worn.

ACTION: Investigate the security company's dress code and discuss at the next Infrastructure Committee Meeting. **(City Engineer)**

13. Motion to Move to Restricted Session:

Proposed: Councillor L. Scott

Seconded: Councillor G. Scott

The Public Session concluded at 1:13pm.

Date

Mayor

Acting Secretary