



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

MISSION: To provide effective operations of the city through collaboration of members, management and staff.

Corporation of Hamilton Board Meeting, City Hall, Hamilton - 7 February 2018 - 12.30pm

Present: Rt. Wor. Charles R. Gosling, JP, Chairman
Councillor John Harvey, MBE, JP
Councillor Dennis Tucker, JP
Councillor Nicholas Swan
Councillor George Scott, JP
Councillor Henry Ming
Councillor RoseAnn Edwards

Staff: Secretary - Edward Benevides
Treasurer - Tanya Iris
City Engineer - Patrick Cooper
HR Manager - Lindell Foster
Event Project Manager - Danilee Trott
Deputy Treasurer - Siobhan Fubler
Communications Manager - Zoe Mulholland

Apologies: Councillor Carlton Johnson

1. Confirmation of Notice:

The Secretary confirmed that the appropriate notices of the meeting were duly given according to the meeting guide and apologized for the agenda being distributed late.

2. Role of the Chairman:

The Mayor confirmed his role as the Chairman.

3. Open Meeting:

The meeting was called to order at 12.30pm.

4. Apologies:

The Secretary confirmed that apologies had been received from Councillor Carlton Johnson.

5. Public Participation/Presentation:

There was no public participation/presentation.

6. Correspondence:

There was no correspondence

7. Minutes of Previous Board Meeting dated 10 January 2018

Proposed: Councillor D. Tucker

Seconded: Councillor H. Ming

The Minutes were accepted as read.

8. Matters arising from the Previous Board Meeting of 6 December 2017:

(i) Place the matter of pursuing clamping on the agenda of the next Infrastructure Committee meeting scheduled for Wednesday 17 January 2018: This action item will be placed on agenda the Infrastructure Committee meeting scheduled for Wednesday 14 February 2018.

(ii) Obtain the statistics from the Communications Manager regarding disabled parking Permits: The Communications Manager advised that she looked at other jurisdictions as to how they handle disabled parking permits. Councillor Harvey commented that this is currently a challenging assignment. The Mayor indicated that it might a good idea to meet with the President of the Bermuda Medical Association (BMA) to ascertain the realistic numbers and defer the matter to the next Infrastructure Committee meeting scheduled for Wednesday 14 February 2018.

The City Engineer added that from the discussions previously had, he contacted the Director of Health and has a meeting tomorrow with someone from the disability section of the Department of Health regarding disabled parking in the City. The Secretary advised that a meeting is also being arranged with the Minister of Health to get some guidance.

(iii) Advise users of the CoH's car parks that the disabled parking spaces are for the disabled: Matter to be deferred to the next Infrastructure Committee meeting scheduled for Wednesday 14 February 2018.

The Communications Manager advised that the CoH has done a great deal of Social Media as well as the CoH Newsletter in terms of the disabled parking. She spoke with the Senior Engineer and will be placing additional disabled signage mounted on concrete blocks that will placed back out on the streets making them more visible to the public. This is just another awareness initiative undertaken by the CoH.

The Mayor reiterated that he would like to Action Items to be identified and distributed at the end of the week after a meeting rather than just being reported back at the next meeting. There should be some notice given prior to a meeting the status of the Action Items. Councillor Harvey commented on the Action Item report sheet that is currently being used by the Infrastructure Committee.

ACTION: Disabled signs in concrete blocks will placed wherever necessary by the end of the week. **(Senior Engineer)**

9. Committees and Recommendations for Review:

a. Residents Advisory Committee - 16 January 2018

There was no meeting held due to the lack of a Quorum.

b. Infrastructure Committee - 17 January 2018

RESOLUTION: That the Board approve to support the proposal submitted by Washington Properties as presented.

Washington Properties wishes to improve the area in front of their buildings on Reid Street. They approached the CoH to do a shared scheme whereby the CoH would supply the materials and Washington Properties would provide the labour for the installation. This would be an extension of what the CoH was trying to do and lends to the creation of a better pedestrian environment on Reid Street. Half of this scheme has already taken place with the extension of the sidewalks with the wooden platforms. Now the area will be solidified with concrete and brick with a bit more attention to detail, etc.

Proposed: Infrastructure Committee
Unanimous

The City Engineer added that with this scheme being successful, he anticipates that Washington Properties will look for a similar concept for Washington Lane.

RESOLUTION: That the Board approve to support in principle sponsorship for the ITU Triathlon.

The ITU Triathlon event is scheduled for 28 April 2018. The City Engineer had proposed sponsorship at a minimum and to be in a break- even position. The Event Project Manager had other thoughts regarding sponsorship and queried the level of sponsorship that the CoH was willing to support. It was noted that this is one (1) of three (3) events. This event will take place in 2019 and 2020 as well so this will be a recurrence of a sponsorship request. Whatever sponsorship is given this year, will be expected to be given in the following years. The City Engineer commented that the CoH has discounted the ITU approximately \$20K out of \$100K so they are receiving about 25% - 30% discount.

AMENDED RESOLUTION: That the Board approve sponsorship for the ITU Triathlon and it would be revenue neutral for the Corporation of Hamilton.

Proposed: Mayor, Charles Gosling
Unanimous

Seconded: Councillor N. Swan

The City Engineer recommended that the Members go on to the website: www.tribermuda.com to review and see what the event entails as it is going to be an extremely busy period for the CoH staff and the City. Dialogue continued regarding the scheduled events for the Triathlon and the challenges that will be faced, i.e. issues with access to the City, garbage collection and other services, etc.

RESOLUTION: That the Board approve the waiving of the rental fee for Pier 6 for the 2nd Pink and Teal Conference on Breast and Ovarian Cancer scheduled for 13 June 2018.

Proposed: Infrastructure Committee
Unanimous

c. Finance Committee - 22 January 2018

RESOLUTION: That the Board resolve to have the Staff Discretionary Account closed and the monies transferred to the general operating account of the Corporation of Hamilton.

It was noted that this account has been dormant for a few years.

Proposed: Finance Committee
Unanimous

RESOLUTION: That the Board approve for the balance of the Works in Progress (WIP) of \$1.1 million be moved to the 2018 budget.

Proposed: Finance Committee
Unanimous

Take Note Virement: The Finance approved a virement of \$41K for asphaltting. The budget was \$600K and \$641K was spent on asphaltting in 2017.

Take Note Virement: The Finance Committee approved a virement of \$100K for the seawall project. There are two (2) distinct projects which were tendered together, i.e. the waterfront dock project at the Flag Pole and the seawall project at the Ferry Terminal. Received four (4) bid contracts and they were all over the budget. At the recommendation of the Infrastructure Committee, the projects were re-tendered. After that exercise, the CoH managed to save about \$200K. The bids came back in totalling about \$1.5 million, under budget.

d. **Staff, Legislative & Governance Committee - 23 January 2018**

The CoH has been to the Ministry of Transport who has advised that there have been discussions in Cabinet. Cabinet is very supportive of doing whatever can be done to discourage the use of 40' containers.

RESOLUTION: That the Board approve the amendments to the 40' Container Policy as proposed, adding conditions so that it states: (i) that the contents of the container must be of like material; or (ii) the oversized item must be 50% of the volume of the container; or (iii) the oversized item must be 40% of the value of the container. Examples of different categories are: food stuffs, furnishings, construction materials, machinery, boats and vehicles.

Proposed: Staff, Legislative & Governance Committee
Unanimous

RESOLUTION: That the Board approve the amendments to the Corporation of Hamilton's Employee and Members Parking Policy as proposed: change **Persons** to **Employees and Past Members** requesting a replacement pass due to lost, being replaced or stolen will be charged a \$25.00 (twenty-five dollar) fee. **Current Members** requesting replacement will be at the discretion of the Treasurer.

Proposed: Staff, Legislative & Governance Committee
Abstained: Councillor N. Swan
Motion passed.

10. **Any Other Business:**

(i) **BIU Collective Bargaining Agreement (CBA):** It has been noted in previous Minutes that there has been a court case which has been scheduled for the beginning of this week between the CoH and the BIU to deal with the CBA. There was a meeting held several months ago where the CoH's Minister volunteered to be a mediator in this process. The positions were stated and those that attended that meeting, left thinking that the Permanent Secretary (PS) had agreed to writing a Memorandum of Understanding (MOU) that never took place. Since then, there have been several meetings with the Union and both parties agreed that there will be a separation of the CBA units. The unit will remain as is, just that the Foremen that were covered in that Agreement will be separated and will form their own Agreement with the CoH. Communication has been received indicating that the Union has agreed to the change.

The City Engineer left the meeting at 1:21pm.

A short break of the meeting was held at 1:21pm so that the Secretary could retrieve the communication from the Union indicating that they have accepted the proposal.

The Communications Manager left the meeting at 1:22pm.

The meeting resumed at 1:28pm

The Secretary then distributed the letter that the CoH forwarded to the Union as well as the Union's response.

RESOLUTION: That the Board approve the restructuring of the positions under the Collective Bargaining Agreement (CBA) between the Corporation of Hamilton (CoH) and the Bermuda Industrial Union (BIU) by removing the Foremen positions as agreed to by the BIU to create a new Agreement. The Foremen are to be moved into a separate CBA to mirror as much as reasonably possible as the current Agreement.

Proposed: Mayor, Charles Gosling

Abstained: Councillor G. Scott

Motion passed.

(ii) **Tender - Waterfront Dock and Seawall Project:** to be discussed in the Restricted Session.

(iii) **Sponsorship Request from The Athletic Club re: Thinner Winner:** to be forwarded to the next Infrastructure Committee meeting for further discussion.

RESOLUTION: That the Board ask the Minister to take note and suggest that he use his office in making an amendment to the current Municipalities Act whereby an elected Member of the Council needs to provide a signed copy of the Code of Conduct and the Register of Members Interest within 28 days of them being elected before they can be sworn into office.

Proposed: Mayor, Charles Gosling
Unanimous

Seconded: Councillor N. Swan

11. Motion to Move to Restricted Session.

Proposed: Councillor N. Swan

Seconded: Councillor J. Harvey

The Public Session closed at 1.40pm.

Date

Mayor

Secretary