



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.

MISSION: To provide effective operations of the city through collaboration of members, management and staff.

Corporation of Hamilton Board Meeting, City Hall, Hamilton - 4 April 2018 - 1.30pm

Present: Rt. Wor. Charles R. Gosling, JP, Chairman
Councillor John Harvey, MBE, JP
Councillor Dennis Tucker, JP
Councillor Larry Scott
Councillor George Scott, JP
Councillor Henry Ming
Councillor RoseAnn Edwards
Councillor Carlton Johnson

Staff: Secretary - Edward Benevides
Treasurer - Tanya Iris
City Engineer - Patrick Cooper
HR Manager - Lindell Foster
Deputy Treasurer - Siobhan Fubler
Communications Manager - Zoe Mulholland
Senior Events and Marketing Coordinator - Thomas Lightbourne

Apologies: Councillor Nicholas Swan
Event Project Manager - Danilee Trott

1. Confirmation of Notice:

The Secretary confirmed that the appropriate notices of the meeting were duly given according to the meeting guide.

2. Role of the Chairman:

The Mayor confirmed his role as the Chairman.

3. Open Meeting:

The meeting was called to order at 1.30pm.

The Mayor thanked the Council Members for their indulgence in changing the start time of the meeting so that they could participate in the commemoration of the 50th year anniversary of Dr. Martin Luther King's assassination.

4. Apologies:

The Secretary confirmed that apologies had been received from Councillor Nicholas Swan and the Event Project Manager, Danilee Trott.

5. Public Participation/Presentation:

There was no public participation/presentation.

6. Correspondence:

There was no correspondence.

7. Minutes of Previous Board Meeting dated 7 March 2018

Councillor Harvey commented on:

Page 2 of 5, Paragraph 4, 2nd sentence: "It was suggested that his matter be discussed in the next Infrastructure Committee meeting.", **should read:** "It was suggested that this matter be discussed in the next Infrastructure Committee meeting."

Proposed: Councillor J. Harvey

Seconded: Councillor G. Scott

The Minutes were accepted as read with the amendment.

8. Matters arising from the Previous Board Meeting of 7 March 2018:

(i) Respond to the letter from the Ministry of Public Works, Estate Section requesting a reasonable time period to vacate the premises at 40 Front Street, H.M. Customs' building which would include the time to 'make good' the space: The Secretary advised that a letter was not written but there was communication held and a site visit took place. A walk-through was done with persons from the Estate Section and H.M. Customs to look at the state of the building and to determine what items would be left in the building. Awaiting on a response from them.

The City Engineer advised that the CoH is starting to put together pricing to bring the building up to a rentable standard. It was noted that the reason why H.M. Customs is vacating is because of the condition of the building. The main floor is wooden and there is a different tenant below a lot of the space. Current fire regulations, with having different tenantable spaces and fire proofing between levels of building have changed. Trying to get this building into code might prove to be very challenging.

Councillor Ming queried whether a list of issues or concerns had been forwarded to the CoH previously. The Mayor commented to have this matter placed on the agenda of the next Infrastructure Committee meeting.

Councillor L. Scott queried what items might be left behind to which the City Engineer said that if the CoH is minded, could keep the interior partitions, any equipment that has been installed, i.e. air conditioning systems, alarms, etc. There are also carpets, window treatments, desks, etc. He further commented that a correction was done to the one (1) month termination as it was discovered that there is a six (6) month termination clause. H.M. Customs has now re-stated that they will give a six (6) month notice to vacate the building. This is per the terms of the Agreement.

(ii) Add letter from the Ministry of Public Works, Estate Section to the agenda for the next Infrastructure Committee meeting: Action Item completed.

(iii) Assess the H.M. Customs building for the costs to maintain it as well as the cost for any improvements: Action item completed.

(iv) Write a letter to the Chairman of Polaris acknowledging receipt and advise that a review of the chronology is underway. Write a follow-up letter responding to the points outlined in the letter of 5 March 2018 from Polaris Holding Company Ltd.: The Secretary advised that the letter acknowledging receipt was completed along with the chronology. The follow-up letter to the CEO of Polaris has not been completed. Deferred until the Mayor has provided what should be reflected in the letter.

ACTION: Meet to discuss the content of the follow-up letter to be forwarded to the CEO of Polaris. **(Mayor/Secretary)**

9. Committees and Recommendations for Review:

a. Residents Advisory Committee - 8 March 2018

There are no Recommendations for review.

b. Infrastructure Committee - 14 March 2018

Councillor Harvey gave an overview of the request from Fountain Health in a letter to the CoH dated 29 January 2018. It was noted that disabled spaces within the City are not for specific businesses so anyone with a disabled parking permit can utilise the space. The only specific spaces on the streets are for doctors which have been grandfathered in, e.g. BTC parking spaces on Victoria Street. All other businesses receive commercial permits and park in long-stay car parks. The CoH does not rent, sell, lease on-street car spaces to businesses whether disabled or otherwise.

Councillor Tucker commented on Front Street across from Mr. DeSilva's building, there are at least three (3) or four (4) doctors' parking spaces there. It was stated that doctors can lease parking spaces from the CoH at \$3,500.00 per year per space.

RESOLUTION: That the Board support the City Engineer to pursue the request from Fountain Health and put one (1) disabled parking space in front of the building at 61 & 63 Victoria Street.

Proposed: Infrastructure Committee

Unanimous

Councillor Harvey gave a synopsis of the request from Botelhowood Architects as it relates to the former Headquarters of the Bank of Bermuda on Front Street. Councillor Johnson commented on the three (3) or four (4) parking spaces in that area and queried if the removal of one (1) parking space would be sufficient for this exercise to which there was an affirmative response. There was continued discussion on whether the CoH was going to lease that portion of the sidewalk. The City Engineer said the idea is not to lease or sell and this request is being treated the same as any other business within the City in terms of access to their property.

RESOLUTION: That the Board approve the request from Botelhowood Architects to remove one (1) paid parking space on the southern side of the former Headquarters of the Bank of Bermuda, 6 Front Street to install a ramp down into the basement to allow for 17 parking spaces.

Proposed: Infrastructure Committee

Unanimous

c. Finance Committee - 15 March 2018

Councillor Tucker commented on the request to increase the City Engineer's Purchase Order limit, taking into consideration the number of projects that he has to manage and oversee. This also will put the City Engineer in line with the other members of the Executive in terms of the signing limit.

RESOLUTION: That the Board approve the increase in the City Engineer's Purchase Order limit from \$20,000.00 to \$50,000.00.

Proposed: Finance Committee

Unanimous

d. Staff, Legislative & Governance Committee - 20 March 2018

There were no Recommendations for review.

10. Any Other Business:

There was no other business to be discussed.

The Mayor commented on making a slight change to the Agenda. The items on the Agenda, i.e. the Minutes of 19 and 27 March 2018 were not restricted and would like to move them to the Public Session.

11. Minutes of Special Board Meeting dated 19 March 2018

Proposed: Councillor L. Scott

Seconded: Councillor H. Ming

The Minutes were accepted as read.

12. Matters arising from Special Board Meeting dated 19 March 2018:

(i) **Arrange a meeting with the Minister of Home Affairs to see if there is the potential of something positive coming out of the situation as it relates to the Municipalities Amendment Act 2018:** It was confirmed that a meeting was held, and the Minister had been invited to lunch. It was noted that the Minister had received the invitation, but an acceptance had not been received as he was still off-Island. The PS has enquired if the invite would be extended to her as well and she was advised that the entire Council would welcome her attendance and participation.

(ii) **Forward a copy of the Democracy Trust document to the Council Members:** Action item completed.

(iii) **Check with Pat Phillip-Fairn of BTA regarding the sponsorship in terms of the main sponsor of the ITU event, Amlin as a full profit organization:** Action item completed.

13. Minutes of Special Board Meeting dated 27 March 2018

Proposed: Councillor L. Scott

Seconded: Councillor J. Harvey

The Minutes were accepted as read.

14. Matters arising from Special Board Meeting dated 27 March 2018:

There are no matters arising out of the Minutes.

15. Motion to Move to Restricted Session.

Proposed: Councillor L. Scott

Seconded: Councillor C. Johnson

The Public Session closed at 1.55pm.

Date

Mayor

Secretary